

Uffculme Parish Council
Minutes of meeting held
Thursday 3 December 2020 on Google Meet

Chairman: E Hagelstein

Present: R Kingdom M Pollard P Cornish D Wells I Duncan T Verona
J Nash T Pointing P Mackian S Kidd J Gardner P Blackman

20.12.01 Apologies for Absence

B Evans – MDDC Meeting R Chesterton – MDDC Meeting

20.12.02 To Approve the Minutes of the meeting held 5 November 2020

The minutes were approved as an official Council record.

20.12.03 County Councillors Report

Councillor Radford had submitted an e-mail to the Clerk prior to the meeting, which had been circulated to the Councillors, no queries were raised in respect of the report and it was agreed to attach that to the minutes.

Councillor Radford advised the meeting that DCC was facing a challenging budget for 2021/22, and it is looking like a shortfall of £4-£5m and it was hoped that some of this would be abridged from central government.

20.12.04 District Councillors Report

Councillor Evans had provided a report which had been circulated to all Councillors in advance of the meeting. No further questions were raised, and it was agreed to append the report to the minutes. In addition, Councillor Evans advised that there would be no Broadpath liaison meetings held face-to-face due to Covid-19 and an online meeting in March 2021 is a possibility. Councillor Evans will ensure that the reports are circulated to the Clerk.

Councillor Evans also advised the meeting that he had been made aware of some recent social media posts by Parishioners and reminded the meeting that social media was not the best platform to contact and report issues to the District Councillors and recommended either e-mail or telephone contact. One of the issues mentioned was regarding traffic around the Primary School and Councillor Evans had discussed with the Clerk how he could arrange for the Police and Crime Commissioner to attend the village.

Councillor Warren has provided the meeting with a written report which had been circulated and agreed to be appended to the minutes. In addition, he advised that MDDC are looking to trial three-weekly refuse collection in a small part of the district and that the small electrical recycling scheme, that had recently been implemented had had a good level of uptake.

The District Council will be consulting with Parishes with the Public Open Space Order, regarding maps within the Parish. He encouraged a response from the Parish Council.

Councillor Warren was also aware of the social media post regarding parking at the Primary School.

20.12.05 Finance

20.12.05.01 To Approve the October Financial Statement

The November financial statement was approved as official Council minutes.

20.12.05.02 Coldharbour Mill

The Clerk shared a request from Coldharbour Mill for funding to purchase a Gator to assist with the Splash project works. The cost of the Gator was £6,500+VAT and the Mill was looking to fund this out of the previous amounts of

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agreed funding, which had not yet been spent. The meeting discussed the potential use of the Gator in and around Coldharbour Mill and the meeting agreed that we would support the funding of the Gator. It was agreed that we would request for a sticker to be placed on the Gator to say that the purchase had been funded by the Parish Council.

20.12.05.03 Uffculme Mens Club

Councillor Kingdom advised the meeting that no further funding requests had been presented by the Mens Club Committee however, their recently circulated minutes suggested that funds were depleting.

20.12.05.04 Skatepark

The Clerk advised that the Skatepark completion handover meeting would take place on Friday 4th December and at this point final invoices would be raised by Maverick. The final invoice which would see payment of 97.5% of the value of the Skatepark, £97,500+VAT, would need to be paid. The application for S.106 monies had been submitted to MDDC for £6,500. The Clerk would be able to submit the claim to Viridor for their contribution of £75,435 once the final images of the completed Skatepark were available. Payment would be made directly to Maverick by Viridor, with the Parish Council paying the remainder of the funds.

The 2.5% retainer would be due in 12mths time.

20.12.05.05 Bus Stop

No updates had been received since the previous meeting.

20.12.05.06 Magelake repairs/fence gate

The Clerk advised that the gate had been placed on order however this was on a particularly lengthy delivery timescale, and it was anticipated the gate would be available in February 2021. Other works could progress in the meantime.

20.12.05.07 Burial Records software

The Clerk advised the meeting that she had requested an updated quote from the Burial Records software company, Edge IT Systems. The revised quotes would see an initial cost of £450.00+VAT with ongoing annual costs of £217.00+VAT however the software would be capable of e-mailing burial documentation rather than posting and ensure that we had an electronic copy of the records. The Clerk advised the meeting she had been approached by the History group who were looking to establish a record of burials within the Cemetery, and they would be happy to assist the Clerk in gaining an electronic record.

The meeting raised questions over the accessibility and security of the data to ensure that the Council was not at risk of losing burial records or in breach of data protection. It was agreed that the Clerk would revert to the software provider to clarify these aspects and return to the January 2021 meeting with this information.

20.12.05.08 Uffculme Christmas Lights

The meeting advised that the Christmas lights invoices totalled £2316.30, net of VAT, and that the Christmas Lights Committee was proposing a donation of £2000.00 to the Parish Council. The meeting agreed to settle the invoices and accept the donation.

20.12.06 Business Arising

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20.12.06.01 Tree in The Square

This item was taken in Committee, without members of the public and press in attendance, due to a complaint being received in respect of the Parish Council's conduct on this matter.

The Clerk advised the meeting that a number of Parishioners had disputed the process the Parish Council had followed in reaching its decision at the October 2020 meeting to remove the tree. As this matter was a dispute the Council can exercise its discussion on this agenda item in Committee. The Clerk reminded the meeting that this item would be minuted in the usual way.

The Clerk had circulated a summary of e-mails received, social media posts, and the total number of people who had signed an online petition to keep the tree. In addition, there had been members of the public who address the Council in the public session of this meeting.

The meeting again discussed the recommendations of the tree surgeon and acknowledged that the previous decision made under minute 20.10.08.03 had been based upon information received at that point from residents. It was not apparent to any member of the Council that there would be such feeling for the tree. Given the information that was now available it was apparent that our Parishioners wanted the tree to remain.

It was unanimously agreed that the tree would remain, although be pruned to reshape and lift so that the shambles was not so overshadowed by the tree.

The meeting discussed the positive aspect of the community engaging on this matter and agreed that it would look to welcome community engagement, as previously, in future consultations.

It was agreed that the Clerk would release a statement regarding the tree the following morning, to be published on Facebook and an e-mail sent to anyone who has contacted the Council regarding this matter.

20.12.06.02 Hillhead / Broadpath

Councillor Hagelstein advised that there was no report available due to Covid.

20.12.06.03 ABN Feed Mill

Councillor Hagelstein advised that there was no report available due to Covid.

20.12.06.04 Uffculme Mens Club

Councillor Kingdom had been provided with minutes of the Mens Club Committee meetings and in short, the Committee are finding things difficult with the Covid requirements and the refurbishment works taking longer than previously anticipated. Much of the works were being undertaken by members of the Committee in their free time and they were beginning to feel frustrated by the lack of members offering assistance. The Club has originally planned to open to start trading and generate an income however, this had not been possible.

The Clerk advised Councillor Kingdom that the Committee should be eligible for a further grant from MDDC as the Club was forced to close for the second lockdown, and that the Committee could approach MDDC to request further financial assistance.

20.12.06.05 Uffculme Bowling Club

Councillor Hagelstein advised that there was no report available due to Covid.

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20.12.06.06 Green Team

Councillor Kingdom advised that there was not much happening with the Green Team due to the recent lockdown and the lead up to Christmas. It had been agreed within the Green Team that they would consider the re-wilding of the grass area at Culm Valley Way in the future. The Clerk reminded the meeting that permission for this would need to be sought from MDDC as it is their land.

20.12.06.07 Allotments

Councillor Duncan advised that there was no update.

20.12.06.08 BMX Track/Skatepark

The Clerk advised that the Skatepark completion meeting would take place on Friday 4th December and on this date, we would also receive the ROSPA certification. The Clerk also advised that she had contacted the insurance company who confirmed that the Skatepark would be covered as we already have Play Areas cover on our policy.

20.12.06.09 Parish Maintenance Update

Councillor Pollard advised that the seat at the Cemetery had been replaced and the seat above the bowling club had been removed. In addition, he had received a quote of £325 from Clear Surface to clean the bricks and paving around the Shambles which had become very slippery. The meeting discussed what would happen with the debris, and it was agreed that provided this was removed rather than washed down the drains, the meeting was happy to fund the works.

20.12.06.10 Uffculme Pond Lease

The Clerk advised that discussions were ongoing with the Solicitors, however the initial quote of £850+VAT had been increased to £1200+VAT due to the additional work required. The Clerk also advised that the Solicitor is recommending we have an Environmental survey carried out of £180+VAT to establish the potential links to the electricity and storage tanks within the feed mill. The meeting agreed this.

The meeting agreed that we would look to present final ideas and designs in January 2021, initially through Facebook for public comment, to then be agreed at the January Parish Council meeting, with works anticipated to start in February 2021, in line with commencement of the lease.

20.12.06.11 Re-opening of Public Toilet

The meeting discussed the reopening of the public toilet and it was agreed given the Skatepark would open, we should try to arrange a new cleaning schedule of the toilet at least 5 times per week. The meeting agreed that the Clerk would look to source a new cleaning contractor at a maximum cost of £60 per week.

20.12.06.12 Future Meeting format

The meeting discussed current Covid guidance and agreed that the January meeting should take place online.

20.12.06.13 Social Media

Councillor Verona advised the meeting that the engagement on Facebook with regards to the tree had allowed a significant increase in the number of people following the Parish Council page. It was agreed we would continue to post the brief updates on Facebook and in the Spotlight.

Councillor Pointing also suggested that we post the brief updates on the website in a blog style, and it was agreed that Councillor Verona would look into this.

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The meeting agreed that the Parish Council had not always promoted its activities and responsibilities, along with its Councillors and their involvement. Councillor Verona has experience in managing social media and it was agreed that using this platform to spread this message and the work of the Council was a positive.

The meeting agreed that it would publish details of who the Councillors are through other mediums, as well as the website. The meeting agreed that we would contact the editors of Spotlight to learn if they would be happy to publish an additional double page spread allowing us to provide this information to those who do not have online access. The information provided on the website at present meets the requirements upon the Parish Council however, it was agreed that some additional information would be helpful for Parishioners.

20.12.06.14 Traffic and speeding issues/Community Speedwatch

The Clerk had previously circulated an email from a resident regarding traffic issues around the Primary School and a proposal to look in to, making parts of the village one way during school drop-off and collection times. It was agreed that the traffic group, which was now involving three members of the public and the new Primary School Headteacher, would look to discuss this option and look into the practicalities of obtaining a Traffic Order from DCC however, we should remain mindful that DCC will require £3,000 before considering whether a Traffic Order would be possible and if so, who would enforce such an Order.

It was anticipated that the group would schedule an initial meeting in January 2021 to look at options.

20.12.06.15 Willand Neighbourhood Plan

Councillor Wells that he, Councillor Pointing and Councillor Blackman had attended a meeting with representatives of the Willand Neighbourhood Plan Working Group. It was agreed that Councillors Wells, Pointing and Blackman would remain the nominated representatives for Uffculme Parish Council in respect of the consultation from Willand. There will be future meetings and any further updates will be fed back into Parish Council meetings.

The Councillors will keep in mind as to whether Uffculme should progress its own Neighbourhood Plan.

20.12.06.16 Willand/Uffculme footpath

Councillor Pointing gave an update on the idea which has been raised by parishioners to create a new footpath, following the River Culm and the old railway line, between Uffculme and Willand. The Clerk had circulated ahead of the meeting a proposal by the group looking to develop this idea. The meeting discussed the concerns about people walking along the Uffculme straight and whether a pathway along the old railway line/river is the best route however, the meeting agreed unanimously that in principle it would support a footpath between Uffculme and Willand and further consideration would need to be given as to the Council's support of any specific location, design, and funding.

20.12.06.17 School Report

Councillor Nash advised that she had contacted both the Primary and Secondary school to request they reinforce that the recent acts of vandalism around our village are not considered acceptable, and there was a good response from both schools. The Secondary school also detailed that they had requested parents to collect children directly from the school, rather than from the village at a later time, in an attempt to reduce the potential for any misbehaviour.

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20.12.07 Police Report

Councillor Pointing shared the most recent statistics with the meeting and it was agreed that the date would be appended to the minutes. There had been a slight increase in the number of reported crimes with a focus on Wellands Close.

20.12.08 Clerks Report

20.12.08.01 Water Fountain

Due to Covid-19 there has never been an unveiling of the water fountain. Unfortunately, this remains the case for the time being.

20.12.08.02 Long Shrubbery footpath issues

The Clerk advised that the repair works by DCC had been completed.

20.12.08.03 Footpath Maintenance

The Clerk advised that DCC had reverted to advise that there was no safety defect with the overgrown foliage that borders the footpath from neighbouring properties. Due to this decision DCC would not take any further action and closed the reported incident. The Parish Council agreed that the Clerk would write to the households whose gardens border the footpath, to remind them that maintenance of this is their responsibility.

20.12.08.04 Covid Lockdown

The Clerk advised she had been contacted by one resident who was potentially looking for support during the second period of lockdown however, no services had been required.

20.12.08.05 2021 Meeting Schedule

The Clerk asked the meeting to consider whether moving the Parish Council meetings to a Monday would be agreeable among Councillors. The Clerk reminded the meeting that there had been a number of instances recently where the District and County Councillors had not been able to attend our meeting, as they had prior meeting engagements with MDDC. The Clerk felt that having the District Councillors present at meetings was an important part. The meeting agreed that moving the usual meeting day from Thursday to Monday would be planned for 2021, keeping this in review, given that some Mondays will fall on Bank Holidays and meetings will need to be rescheduled. The Clerk advised that she would prepare a new schedule for circulation and publication on the Parish Council website.

The meeting of the Full Council for January 2021 would take place on Monday 18th January 2021. The Clerk reminded Councillors that this would be the Budget meeting.

20.12.08.06 Devon Carbon Plan Consultation

The Clerk had previously circulated a notice of a new consultation regarding the Devon Carbon Plan and invited Councillors who would like to draft a response on behalf of the Parish Council. Councillors Kingdom, Pointing and Cornish agreed that they would prepare a response for approval by the Parish Council.

The next meeting of the Council will be held on Monday 18th January 2021 via Google Meet.

From: Councillor Ray Radford <ray.radford@devon.gov.uk>
Sent: 01 December 2020 14:30
To: 'Verity Aldridge'
Cc: esther.hagelstein@uffculmeparishcouncil.gov.uk
Subject: FW: Dec Report.

Dear Verity.

Please see my report for Dec, oh god, another year nearly gone.

Previous meetings I have been unable to get in, not sure I will be able to again this time. Is there something I am not doing right, have you any advice.

Covid is still the top of the list, here is what is happening locally.

The Exeter Nightingale received its first COVID-19 patients this week

- Since the beginning of July, the Nightingale Hospital Exeter has been providing local people with fast and safe access to a range of important diagnostic tests. These additional services will now stop at the Nightingale facility to allow the hospital to care for COVID-19 patients. Diagnostic tests will continue to be available to those who need them through existing diagnostic services across the region.
- The 116 bed hospital is designed to provide care for patients with COVID-19 and can support both ventilated and non-ventilated care. Patients with COVID-19 who need the additional services available within an acute hospital will be cared for there.

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At its meeting on 12 November 2020, the Health and Adult Care Scrutiny considered the Report of the Associate Director (Care and Health) Devon County Council and NHS Devon CCG (ACH/20/129) relating to the Finance and Performance Mid-Year Update for Health and Adult Care (Minute 211(b) refers). The Committee discussed the finance and performance of Adult Health and Care, in particular the impact of COVID-19 across the health and care system, and RESOLVED that 'this Committee urges and supports the Cabinet to make representations to the Secretary of State for Health and Social Care, requesting adequate funding (the level of which to be advised by Officers) to manage the remainder of the Covid-19 pandemic; and to address the need for a long-term funding settlement for adult social care'.

Supporting carers

- A pioneering new project that supports unpaid carers has been heralded nationally and is shortlisted for a prestigious care award. It involves dedicated staff from Devon Carers, a service commissioned by Devon County Council and NHS Devon CCG, working closely with hospital teams to identify situations where carers are involved, and where support for those carers is needed for patients to return home safely, or prevent hospital admissions. DCC officers have been instrument in driving this work and making it happen.

This means that non-essential shops can reopen, along with other businesses such as gyms, restaurants, leisure facilities and hairdressers. It also means we can now meet up to six people in an outdoor space, while maintaining social distancing. However, socialising indoors with anyone you don't live with, or who is not in your support bubble, is not allowed under Tier 2, whether at home or in a public place. The tier allocations will be regularly reviewed, the first being by Wednesday 16 December. You can read the full guidelines here.

It's good news that many businesses can reopen and we can start to support our local economy more fully in the run-up to Christmas, but I know this isn't what many of us would have hoped for as we want to be able to meet our families and friends with some sort of normality. I do, however, remain hopeful that if we all continue to follow the guidelines, we may be able to get our county down into Tier 1: Medium alert.

The Government has also announced plans to relax the regulations for five days over the Christmas period (between 23 and 27 December), allowing three households to form an exclusive 'bubble' to meet at home during this time. Travel restrictions across England, Scotland, Northern Ireland and Wales and between tiers will also be lifted to provide a window for households to come together.

This is welcome news, and although it might not enable all of us to have what we might consider our normal Christmas, it does mean that we can see more of our loved ones.

At 31st October 2020 the level of long term debt remains unchanged at £507.85m.

Every year the Council budgets for a Minimum Revenue Provision to set aside cash to then repay this external debt. At the same time, we are then borrowing that cash back, by way of internal borrowing from the Council's cash balances to finance the capital programme. At present we have "over borrowed" from cash by some £60 million, i.e. we have borrowed £60 million from the Council's cash balances, in addition to the external debt of £507.85 million, to fund the capital programme. The ability to internally borrow from the Council's cash has enabled the Council to fund its capital programme in recent years without taking out further external debt and incurring additional interest costs and other capital financing costs.

2.7 While cash balances remain relatively high, we can continue to internally borrow to meet our capital commitments and maintain a measured level of future capital investment. However, this may become more challenging if there continues to be growing pressure on both the Council's capital programme and revenue budget, and other calls on cash balances such as the deficit on Special Educational Needs.

Another year is almost gone; I would like to wish you all a happy and healthy Covid free new year and thank you for all your support. I am here to help in any way I can.

Regards,
Ray

Ray Radford
Devon County Councillor
Willand & Uffculme Division
Email: ray.radford@devon.gov.uk

From: Cllr Bob Evans <revans@middevon.gov.uk>
Sent: 30 November 2020 10:25
To: Verity Aldridge; Verity Aldridge
Subject: Update from councillor Bob Evans

All

MDDC continue to talk to a number of Parish Councils (PC's) around Play parks and public open space , many PC's have taken land from MDDC on long leases and are responsible for the maintenance and upkeep and are better able to influence how the space is used.

It will be no surprise to hear that the financial situation remains extremely concerning and we have a forecast overspend this year of around £250k and next year around £3m, these are very early days but as you can see the task grows and as such MDDC as all authorities must look at how to infill the gap.

This cannot always be to increase charges and reduce services , there must be a recognition that all councils are looking at opportunities to gain income streams that do not directly effect the public , MDDC are no different and we continue to look at ways to bring additional income into the authority.

That said we do need to recognise that things that can be changed need to be seriously looked at, to understand the savings against any suggested service reduction and the effects that the reduction may have.

On that I encourage all to continue to look at recycling and not simply put rubbish into a bin or black sack, the recycled materials can and are sold bringing vital revenue into the authority , please remember we have now introduced a small electrical recycling facility so please use it.

There are very few local issues that I am aware of and I haven't been approached by the PC over any issues for a while.

Broadpath liaison group, with the ongoing issues with Covid the group have not met for several months and it will not look at doing so until next year, many of the DCC staff that attend were asked not to attend any face to face meetings and the AI staff had been on furlough for many many weeks.

We have the ongoing application to move the ash felt plant into Clay lane , I understand this will be going to DCC committee and I will if at all possible be attending to seek a number of mitigation measures against the plant , ie reduction of noise, smell, night lighting etc

I would again encourage the council to consider a neighbourhood plan to allow locals to have a greater say in what is built and where within the village , although we do have an adopted local plan, neighbourhood plans offer another layer of protection.

I continue to send relevant updates and information connected to my role as a Police and Crime commissioner councillor advocate and hope you find these useful.

If you have any questions or concerns , you know where I am.

Bob Evans
Lower Culm
Conservative Group Leader
Deputy Leader of the Council
Cabinet Member for Housing & Property Services

Telephone: 01884 849248

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From: Cllr Barry Warren <bwarren@middevon.gov.uk>
Sent: 30 November 2020 19:49
To: clerk@uffculmeparishcouncil.gov.uk
Cc: Esther Hagelstein
Subject: Re: Meeting format for Uffculme Parish Council

Dear Verity,

Apologies for being a bit late off the mark and this being done in a bit of a rush. I have been working all weekend preparing for a planning appeal which is scheduled to take the next fortnight.

I will try and sign in for the meeting but if I do not make it can you please give my most sincere apologies and wish everyone a Happy and Safe Christmas.

I am sure that Bob and Richard will fill you all in on the update situation at MDDC as they are both on the Cabinet and in the know better than me.

There is ongoing work on the budget. Many of the staff are helping out in areas where they do not normally work. Many are dealing with business grants and other initiatives from Central Government apart from trying to keep our own services working.

The council are trying to help local businesses with the three main towns with free parking on Saturdays and Sundays in December and Saturdays in January.

We are still awaiting the amended version of the Public Space Protection Orders (Dog Control) but I hope to see it before the Environment PDG in January. I am Chair of a working group looking at decision making procedures in relation to outdoor amenity areas (grass areas) on 'council housing estates'. We hope to have our recommendations finalised next week to go before the Homes PDG in January.

I am also involved in a working group of the Scrutiny Committee looking at the way we operate planning enforcement in the District. That will take some time and will not report until the middle of next year. The Governance working group are very active and consulting widely.

People will have seen publicity around the possibility of changing to three weekly collections for household waste. There will be a trial in some areas before any final decision is made. If implemented it will make a saving of many thousands of pounds. **Please assure everyone that there are no changes being considered to the weekly collections of food waste or the fortnightly recycling collections.** Small electrical items and pots and pans can now be recycled as can batteries and printer ink cartridges.

If anyone has any concerns or questions they are always welcome to contact me and I will do my best to help.

Regards.

Barry

Barry G J Warren
Independent Councillor
Lower Culm Ward MDDC
07971 808423

On 26 Nov 2020, at 12:48, clerk@uffculmeparishcouncil.gov.uk wrote:

Dear All

Hoping you are all well?

Uffculme will trial a slightly different format for next weeks Parish Council Meeting. Many of our councillors have found the online meetings not flowing as well as face to face and that many find the computer screen tiring when the meeting extends on past 9pm!

2020 Uffculme Parish Crime Statistics

	ASB	Burglary	Violence and Sexual Offences	Vehicle Crime	Criminal Damage and Arson	Public Order	Drugs	Total for Uffculme	Culmstock	Hemyock	Other
December	1	1	3					5	2	5	
January	2	1	5		1			9		7	1
February		1	4					5		7	2
March	5		4			1		10	2	2	2
April	1	1			1	1		4	1	9	1
May	3	3	2	2	1	1		12		1	1
June	2		7	1				10	4		
July	2	3	2					7	2	4	
August	3	3	4		1	1		12			
September	4	1	6		1			12	1	6	1
October	2	4	2	1			4	13	1	3	4
November											
December											
Distribution								October	September	August	
Appletree CIs											4
Ashley Close	1	1	1					3			
Batts Park		1						1			
Coronation Cres									1		
Culm Valley Way		2						2			
Denners Way									1		
Fore St									1		
High' Park									2		1
High' Terr'			1					1	3		4
Markers	1							1			1

	ASB	Burglary	Violence and Sexual Offences	Vehicle Crime	Criminal Damage and Arson	Public Order	Drugs	Total for Uffculme	Culmstock	Hemyock	Other
Mill St									1	1	1
Pathfields									3	1	1
Russett Close			1					1			
Wellands Close						4		4			
Outcomes	Other	Unable to Prosecute	No Suspect	Awaiting Court Outcome	Offender Given Caution	No Status	Local Resolution	Court Result Unavailable	Formal Action is not in Public Interest	Under Investigation	% Total
Year to Date	24.7	26.3	23.7	3.1	1	8.3	0.5	2.1	2.1	10.3	100
October	30	10	5		5					50	100
	Source	https://www.police.uk/pu/your-area/devon-and-cornwall-police/lower-culm-and-upper-culm/?tab=CrimeMap									