

Uffculme Parish Council
Minutes of meeting held
Monday 19th June 2023 at Magelake

Chairman: P Blackman

Present: T Edwards R Keeling A Willis P Hallchurch
R Kingdom T Pointing P Cornish

23.06.01 Apologies for absence

M Bodger (sickness)

23.06.02 To approve of the Minutes of Meeting held on 15th May 2023

The minutes were agreed as an official council record.

Public Session

No members of the public attended the meeting.

23.06.03 County Councillor's Report

Councillor Radford did not attend the meeting and did not provide a report

23.06.04 District Councillor's Reports

No written report was provided.

Councillor Poynton attended the meeting and discussed current affairs, relating to MDDC waste staffing, with Councillor Pointing. Reports had been received to advise that resident workers were being deployed to the yard, with no work available. Discussions to continue off line.

23.06.05 Parish Council Vacancies

The Clerk advised that there are 9 Councillors currently leaving 4 spaces available for new Councillors. Councillors encouraged to continue to recruit for the spaces.

23.06.06 Finance

23.06.06.01 To approve May Financial Statements

The April financial statement was approved as official council minutes.

23.06.06.02 To approve 2022-23 Annual Accounts

Figures and commentary discussed. Figures approved by all (Proposed by Councillor Pointing, Seconded by Councillor Edwards). Additional information to be added to commentary to include “*5” to explain the difference between staff wages between 2021-2022 and 2022-2023 and also to include legal and professional fees as part of the explanation for pond related costs. Clerk to update document and finalise the draft. It was raised that the Bowling Club does not appear to have made their £1/annum rent. No backdate to be put in place and claim to be made going forward. Proposed by Councillor Willis, Seconded by Councillor Edwards, all in agreement.

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23.06.06.03 to approve Audit Declaration – Section 1

All in agreement and Section 1 approved.

23.06.06.04 To approve Audit Declaration – Section 2

All in agreement and Section 2 approved.

23.06.06.05 Litter – Bins Emptying – Jess Lucas

Jess Lucas (grass cutting contract) has offered to empty the bins in the village on a weekly basis at a cost of £25/week. Proposed by Councillor Keeling, Seconded by Councillor Pointing, all in agreement.

23.06.06.06 Grant Request – Community Choir

A request was received from the Community Choir to the value of £150 (appended). Proposed by Councillor Keeling, Seconded by Councillor Blackman, all in agreement.

23.06.06.07 Grant Request – Warm Space

Interest Declared – Councillors Pointing and Keeling

It was agreed to carry over request to following month's meeting.

23.06.06.08 Weed Removal Quotation – Commercial Road

The Clerk advised that there had been an increase in complaints received from residents in regards to weeds being present within the village. Quotation sought from R&R Services in order to tackle this problem. The area affected is Bridwell to Ashley Close (including The Square). It was agreed that no weed killer should be used and that hand removal would be the preferred option, twice a year (to include hedges as necessary). There is a volunteer community group also working on tackling the problem so request to include them in discussions on the first cut that takes place (to ensure wild flowers are protected, where possible/practical). Proposed by Councillor Keeling, Seconded by Councillor Blackman, majority in agreement (7+/-). Delay to R&R instruction for 2 weeks to evaluate level of works required based on volunteers' efforts. Councillor Willis to provide information to be circulated to all (by the Clerk).

23.06.07 Business Arising

23.06.07.01 Hillhead/Broadpath

Councillor Edwards advised that there were no updates and that the next meeting is still delayed in anticipation of a newly appointed MDDC Councillor (to replace Councillor Evans, post elections).

23.06.07.02 ABN Feed Mill

No further updates.

It was raised to Councillor Pointing that there is an issue regarding duck feed being left (in inappropriate locations). Location and details to be sent to Councillor Pointing in order for him to be able to raise directly with the Feed Mill

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23.06.07.03 Uffculme Men's Club

It was advised that the windows had been ordered. The Committee is struggling currently and the prices across all drinks have been put up by 20p.

23.06.07.04 Uffculme Bowling Club

Councillor Keeling advised that the date of the next meeting is 27/06. Alan George is due to stand down, going forward.

23.06.07.05 Green Team

It was advised that the Pond Blitz took place between 9am-2pm with clearance taking place, along with plants being marked and mulched (by R&R Services). There were also 2 Koi Carp discovered in the pond. Additional works post blitz are also being undertaken. The Warm Space has moved to the Village Hall for the summer.

Work with the planters in The Square is all positive – plans to follow. Clerk to follow up to ensure all in place as required. Big Green Week (+Repair) took place 12th-18th/06.

23.06.07.06 Allotments

Comments raised in regards to the possibility of support relating to a composting toilet. Councillor Pointing advised that it should be easy to make, with materials already available, on site, to the association. Await further requests/comment.

23.06.07.07 Parish Maintenance Update

It was raised that there was still an issue in regards to the overhanging bramble bush outside for Pippins Field play park. Clerk to raise with Dan Wood to see if resolution can be sought. Clerk advised Kitwell Street due to be closed 26/07 for 2 days due to Highways repairs. It was suggested, after receiving requests from residents, that Kitwell Street be made one way going forward. Motion not to pursue with majority in agreement (8+/1-)

Councillor Keeling raised that there is a gap between the fencing of the Memorial Park and the road – possible build up of earth needing. Clerk to investigate/gain quotations where necessary.

It was requested that unused grass verges within the village be used for tidy wild flower patches. Proposed by Councillor Keeling, Seconded by Councillor Blackman, all in agreement.

23.06.07.08 Traffic and Speeding Issues/Community Speed Watch

Councillor Pointing advised that there is a new Uffculme Community Speed watch group due to be based out towards Lucombe Park. There is no further update in regards to the successful 20MPH submission

The Clerk advised that Dan Wood has provided estimate of £10-15k for the Chapel Hill restrictions – motion to continue. Proposed by Councillor Keeling, Seconded by Councillor Cornish, all in agreement.

Clerk to chase for an update in regards to the HATOC request.

23.06.07.09 Schools update

Councillor Willis advised that the meeting with the primary school had been cancelled, with an email to Fraser to rearrange. The next meeting with the secondary school is due to take place 20/06.

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23.06.07.10 Uffculme Village Hall

Bookings are up and there was a successful jumble sale that took place.

23.06.07.11 Magelake Committee / Repairs

Clerk advised that fridge repairs and fire extinguisher invoices are due to be paid. Next meeting still to be arranged and accounts soon to follow.

23.06.07.12 Youth Working Group

There is an updated questionnaire, Clerk to add to next Spotlight submission. Other organisations to be contacted in order to continue engagement. Chris and Katy to walk the local area to gain in-person responses and funding options to be investigated.

23.06.07.13 Community Crisis (previously Ukrainian Crisis)

No further updates.

23.06.07.14 Markers Pond

Councillors Pointing advised that, as well as updates detailed in 23.06.07.05, that the group were happy with progress made, that the team are looking to purchase a net to assist with the pond weed and that the area was now looking good.

23.06.07.15 Play Areas

The Clerk advised that the repairs on the areas were due to take place w/c 19/06. Still having problems with Wicksteed to find a resolution (which will include the Hurricane Swing). Clerk to continue to pursue (and investigate cheaper surfacing options if appropriate). All in agreement.

23.06.08 Police Report

There were no updates to report. Councillor Pointing advised that Adrian Legg has offered to be present at the next meeting. It has been chased/complaint raised in regards to lack of information being provided/available to the Parish. FOI request to be raised.

23.06.09 Clerk's Report

23.06.09.01 New play areas – solicitor/draft lease

Solicitors to be instructed to review the draft leases, now that they have been received. All in agreement.

23.06.09.02 Working Groups

Finalised copy appended – all in agreement

23.06.09.03 Standing Orders

All in agreement of final version. Finalised copy to be uploaded to the website.

The next meeting of the Council will be held on Monday 3rd July 2023, subject to confirmation by the Clerk.

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Uffculme Parish Council
May
2023 Income and Expenditure Summary

Current Account

	Balance at 30 April 2023		2,508.65
Income Received			
12/05/2023 Fine Memorials	Memorial Fee (EDWARDS)	150.00	
19/05/2023 Fine Memorials	Memorial Fee (CHILCOTT)	150.00	
			300.00
Expenses Incurred			
05/05/2023 G Cole	May Salary	770.00	
05/05/2023 Paul Rose	MUGA Hedge Cutting	150.00	
05/05/2023 J Lucas	Grass Cutting Extras (April)	250.00	
05/05/2023 J Lucas	Grass Cutting Extras (March)	210.00	
05/05/2023 Dave Tumelty	Magelake Lighting (Main)	260.00	
05/05/2023 Dave Tumelty	Magelake Lighting (Toilets)	340.00	
05/05/2023 Festive Lighting Co	Coronation Lighting	816.00	
05/05/2023 Pickerings	Community Fridge Hire - March	121.72	
05/05/2023 Cull Glass and Glazing	Magelake Window Repair	269.95	
05/05/2023 DALC	Annual Membership Fee	675.46	
05/05/2023 Pickerings	Community Fridge Hire - April	105.84	
05/05/2023 Tamar Security	Magelake Security Alarm Repair	186.22	
05/05/2023 Ashill Village Hall	Grant - Coronation Event	1,000.00	
23/05/2023 BHIB Insurance	Insurance Renewal	2,785.90	
23/05/2023 South West Water	Cemetery Water (July22-Oct 22)	64.97	
23/05/2023 South West Water	Cemetery Water (Jan23-April23)	54.31	
23/05/2023 South West Water	Cemetery Water (Oct22-Jan23)	25.21	
24/05/2023 Tamar Telecom	Clerk's Phone	12.59	
24/05/2023 Halfords	Grant - Preschool Bikes	486.00	
30/05/2023 J Lucas	Grass Cutting Contract	1,470.00	
			10,054.17
Transfers to/from Reserve Account			9,000.00
	Balance carried forward to 1 May 2023		<u>1,754.48</u>

Reserve Account

	Balance at 30 April 2023		123,053.35
Income Received			
09/05/2023 Interest		69.63	69.63
Expenses Incurred			
		-	-
Transfers to/from Reserve Account			- 9,000.00
	Balance carried forward to 1 May 2023		<u>114,122.98</u>

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Section 1 – Annual Governance Statement 2022/23

We acknowledge as the members of:

UFFCULME PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that:

	Agreed			'Yes' means that this authority:
	Yes	No*		
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	/			prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	/			made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	/			has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	/			during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.		/		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	/			arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	/			responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	/			disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.
			✓	

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

19/06/2023

and recorded as minute reference:

23.06.06.03

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

Clerk

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Section 2 – Accounting Statements 2022/23 for

UFFCULME PARISH COUNCIL


	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
1. Balances brought forward	81043	89037	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	95000	99000	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	29968	16140	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	11233	9928	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	105741	116384	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	89037	77864	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).

8. Total value of cash and short term investments	89037	77864	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	751021	751021	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)		/		The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			/	The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date

19/06/2023

I confirm that these Accounting Statements were approved by this authority on this date:

19/06/2023

as recorded in minute reference:

23.06.06.04

Signed by Chairman of the meeting where the Accounting Statements were approved

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Uffculme Parish Council

Accounts for the year ended

31 March 2023

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Uffculme Parish Council
Accounts for the year ended 31 March 2023

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Uffculme Parish Council
Accounts for the year ended 31 March 2023

Commentary

The 2022/2023 Annual Council Accounts follow. In summary the Council has received total income of £115,140 into the bank accounts in the year, the majority by way of precept monies, totalling £99,000. Burial income has decreased in the year, compared to last, despite fees being increased.

Grant payments made in the year are much lower, with no large grant requests being received during 2022/2023. The Council has, however, supported a number of groups throughout the financial year.

Administration expenses are slightly higher to last year, with increases being due to Professional Memberships and legal fees (relating to Markers Pond).

The expenses overall are very similar to 2021/2022 with the main increases being due to Pond Regeneration costs and purchasing of Play Equipment within the Parish.

The costs of the Parish Council in respect of Magelake continue to remain stable, with further investment due to be necessary within 2023/2024.

The Council continues to be prudent in respect of reserves.

Footnotes

- *1 2021-2022 - Allotment Subs / 2022-2023 - Allotments Subs and Benches
- *2 2021-2022 - Cherry Picker / 2022-2023 - Smolt Screens
- *3 Poppy Appeal moved to "Grants"
- *4 Overpayment Wages / Refund Insurance

Gemma Cole
Uffculme Parish Clerk
19 June 2023

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Uffculme Parish Council
Summary Receipts and Payments Account

	<u>April 2022 - March 2023</u>	<u>April 2021 - March 2022</u>
Income		
Precept	99,000	95,000
Cemetery Income	5,500	7,220
Bank Interest	211	10
Donation - History Group	1,382	
Donation - Green Team	1,180	
Donation - Coldharbour Mill	-	12,175
Donation - Christmas Lights	4,646	
Donation - Culm Valley Choir	74	
Misc *4	84	
Donation - Mens Club	-	7,400
P3 Footpaths Grant	3,000	2,500
Wayleaves	63	663
Total Income	115,140	124,968
Expenses		
Grants	20,555	54,717
Administration	20,265	18,032
Open Spaces	69,371	36,639
Magelake	7,060	7,586
Assets	9,061	-
	(126,312)	(116,974)
	(11,172)	7,994

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**Uffculme Parish Council
Detailed Payments Account**

	April 2022 - March 2023	April 2021 - March 2022
Grants		
Allotments *1	2,430	1,488
Bowling Club - New Steps	-	4,542
Mens' Club Repairs	-	15,883
History Group - Notice Board	2,425	3,414
Bus Stop Refurb	-	9,690
Coldharbour Mill *2	3,996	18,200
Ashill Play Area	5,059	
Community Fridge	1,101	
Culm Valley Choir	174	
Jubilee Events	3,320	
Poppy Appeal	50	
Warm Rooms	300	
Other	1,700	1,500
Total Grants	<u>20,555</u>	<u>54,717</u>
Administration		
Clerk's wages	8,885	11,233
Subscriptions	-	154
Membership	994	
Insurance	2,716	2,455
Clerk's Expenses	135	1,663
Legal and professional fees	3,752	936
Training	560	262
Telephone	149	-
Sundry expenses	73	35
Poppy Appeal *3	-	100
HMRC	1,043	
Website	1,958	1,194
Total Administration	<u>20,265</u>	<u>18,032</u>
Open Spaces		
Cemetery Maintenance	369	410
Cemetery Water	125	203
P3 Footpath Maintenance	143	198
Grass Cutting Contract	16,800	15,940
Grass Cutting Extras	480	2,470
Pond Regeneration	27,285	1,194
Christmas Lights	7,763	3,714
Public Toilet	3,096	1,368
Repairs/Maintenance	4,643	6,487
Community Events	350	
Play Area Maintenance	4,985	
The Square	450	-
Defibrillator	389	40
Street Cleaning	2,494	4,615
Total Open Spaces	<u>69,371</u>	<u>36,639</u>
Magelake		
Grounds Maintenance	374	1,988
Repairs/Maintenance	5,979	3,583
MUGA Maintenance	325	1,332
Water	382	683
Total Magelake	<u>7,060</u>	<u>7,586</u>
Assets		
Pathfields	6,079	-
Skate Park	2,983	-
Total Assets	<u>9,061</u>	<u>-</u>

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**Uffculme Parish Council
Bank Reconciliation
For the Year ended 31 March 2023**

Balances per bank statement at 31 March 2023

Lloyds Current - 0025 2179	1,840.17	
Lloyds Premier Interest - 0712 5946	76,024.86	
		77,865.03
Less Unpresented Cheques cf @ 1 April 2023	-	-
		77,865.03

Balances brought forward as at 1 April 2022

Lloyds Current - 0025 2179	5,123.32	
Lloyds Premier Interest - 0712 5946	83,913.90	
Outstanding cheques	-	
		89,037.22
Add Total Receipts	115,139.16	
Less Total Payments	- 126,312.03	

Balances carried forward as at 31 March 2023 **77,864.35**

Total Cash as per section 2 box 8 of The Annual Return **77,864.35**

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**Uffculme Parish Council
Bank Reconciliation - Outstanding Cheques
For the Year ended 31 March 2023**

Outstanding Cheques as at 31 March 2023

-

-

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**Uffculme Parish Council
Balance Sheet as at
31 March 2023**

	31 March 2023	31 March 2022
Long Term Assets		
Long Term Investments - COIF	1,640	1,640
	<u>1,640</u>	<u>1,640</u>
Current Assets		
Debtors	-	-
Cash at Bank	77,864	89,037
VAT Debtor	82,334	71,867
	<u>160,198</u>	<u>160,904</u>
TOTAL ASSETS	161,838	162,544
Current Liabilities		
Creditors	-	-
	<u>-</u>	<u>-</u>
NET ASSETS	<u>161,838</u>	<u>162,544</u>
Represented by		
Earmarked Reserves	-	-
General Fund Balance	161,838	162,544
	<u>161,838</u>	<u>162,544</u>

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**Uffculme Parish Council
Notes to the Accounts
31 March 2023**

	£
1 Long Term Investments	
COIF - Charities Official Investment Fund - Accumulation Shares - 45	
War Memorial Recreation Ground - Order 5.10.1966 - B/S Valuation	1,640
* Actual Valuation as at 31.03.2022 - £9,303 (2021: £9,303)	
 2 Fixed Assets	
+ Assets Purchased in year:	-
 - Assets disposed of in year:	-
 -	-
 Assest held at 31 March 2019	
Community Assets	614,045
Other Fixed Assets	135,336
	<u>749,381</u>

The basis of valuation for these assets is at cost, or the most appropriate replacement value, or insurance value; with the exception of the Community Land which is valued at nil.

Details and valuations of all assets are contained in the Council's Fixed Asset Register.

3 Debtors and Prepayments

There were no material prepayments as at 31 March 2023.

4 Contingent Liabilities

The Council is unaware of any contingent liabilities as at 31 March 2023 and has therefore made no provision in these accounts

5 Leases

At 31 March 2023. the following lease is in place:

Uffculme Bowling Club - Bowling Green and premises - Amount payable Annually - £1
Lease issued 1 January 2016 for a period of 10 years.

6 Precept

The Council's precept for 2022/23 was £99,000.

The Council has submitted its precept for 2023/24 at £99,950.

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Uffculme Parish Council
Notes to the Accounts
31 March 2023

7 Council as Guarantor

As a condition of providing a substantial proportion of the funding for the Uffculme Bowling Club extension/Public Toilet Project in 2009 UEL/Viridor Waste Management required a guarantee from the Parish Council as Custodian Trustee of the War Memorial Recreation Ground (WMRG) Charity.

The guarantee requires notification of any change of use of the Bowling Club within 10 years from 1 January 2010, and in the event of such change being deemed to be incompatible with the requirements of the Landfill Communities Fund monies shall be repaid as follows:

Within 1 year - the whole of the net funding provided

After 1 year - a reduction of 10% for each complete year.

The guarantee expired on 1 January 2020

The Total funding provided by UEL (net of VAT) was £110,342, and as at 31 March 2023 the guarantee exposure was NIL.

8 Legal Charge - Community Asset

The building project at Magelake Parish Pavillion was largely financed by UEL/Viridor Credits through the Landfill Communities Fund, with the Parish Council providing 10% Third Party Funding of £41,000. As a condition of providing this funding UEL/Viridor Credits required the Magelake Charity and the Parish Council, as Custodian Trustee, to enter into an 80 year charge registered over the Magelake site, as security. The Funds will not be repayable to the lender unless Magelake ceases to be used for the purpose for which the loan was made; sport, recreation and general benefit of the residents of the Parish and/or a change of use of the hall deemed incompatible with the requirements of the Landfill Community Fund. Details of the terms of any repayment are contained within the Funding Agreement. Should circumstances arise that the property be disposed of by the Charity Trustees the funds from any such sale would be readily available to meet any repayment obligations

9 Section 137. Payments

S.137 of the Local Government Act 1973, as amended by S.118 of the Local Government Act 2003, and the Local Authorities (Discretionary Expenditure) (England) Order 2005, enables a Parish Council to spend up to £8.82 per electorate (2021/22 £8.41) for the benefit of people in the area, on activities and projects not specifically authorised by other powers.

Culm Valley Community Choir

Request for grant aid.

I, Terence McCarthaigh, write this request on behalf of the Choir in my position as treasurer or financial officer of the choir.

Background:

- a) The choir was formed and held our first rehearsal session 12th April 2022.
- b) Our aim was and remains, to provide a readily accessible, community choir for all who would like to join and agree to our principles outlined in our constitution. It should not exclude anyone on any grounds of race, personal identity, creed or financial situation. For that last reason we keep "subs" or fee's to just £2.00 per session and if even that is too much then at no cost at all.
- c) We held our first Annual General Meeting on the 24th January 2023 where we 1. Elected a leadership team of four including the Choir Leader. 2. Adopted the treasurers report that we had as at the end of December 2022 a surplus over expenditure of £85.00 but with an expectation that that would cover costs with incoming subs until the end of March. 3. Adopted a Constitution (it is quite long so I have only attached a "short version", the full version is available if required) and 4, Adopted both an Equal Opportunities Statement and a Safeguarding Policy.
- d) Currently we have twenty-one regular attendees of which all but three come from the EX15 post code area.

Why we are asking for a small grant aid:

Our current costs run close to our current income. Our costs include approximately £495 to £510 per year on rehearsal space, depending on the number of sessions we can fit in. This price hasn't risen since

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April 2022 but because of heating expenditure then we are expecting it will rise. This is out of an annual income of around £600.

In addition, we have membership fees of £60 to the Natural Voice Network of choirs, important for our continuing development and insurance cover. Then there are the costs of access to Music and Song, via Royalties. The music industry and composers especially rely on this income and it is against the law to copy or use contemporary material without paying the Royalties and this can be very expensive. Despite keeping our use of such material to a minimum we have already spent £74.87p since January. Our choir leader generously provides their services free of charge and does not claim royalties on material he writes himself. We have spent no money on advertising after the Spring of 2022 but would like to have an advertising recruitment drive which would need approx. £100 primarily for printing costs.

If we are to continue to expand and include more diverse music then a promotional drive to recruit more people is necessary. Our two latest members, both local people, had not seen our previous promotions and only learnt of the choirs existence by word of mouth from casual meetings with our leadership team.

Our request therefore is for a small grant to aid our development and service to the people of the Culm Valley and suggest £150.00 general grant, contributing towards the costs of Royalties, Insurance and advertising.

Terence McCarthaigh

2 Belle Vue Rise

Uffculme EX15 3FB.

21/9/21

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For the Attention of Gemma Cole
Uffculme Parish Council

Our Reference RE/5442/UF
Monday 12th June 2023.

Dear Gemma,

ESTIMATE

Thank you inviting us to estimate for the following works:

Vegetation Clearance

As the weeds and vegetation are so tall, I suggest scraping and strimming to clear them first, otherwise they will remain unsightly once sprayed. Once this is done a few weeks later the regrowth can be sprayed. I also noticed the hedge leading to the bowling club will soon be obscuring the footpath and needs cutting back again. I have also included the square as well as Commercial Road. All the weeds and hedge clippings will be removed and disposed of. We will need to use signs and chapter 8 barriers for the work.

Breakdown of Costs

To clear the taller standing weeds including bagging up - £325.00

Disposal - £40.00

To cut the hedge back - £185.00

Disposal - £35.00

To spray all the unwanted vegetation along Commercial Road and around the square, including labour and chemical - £285.00

COSTS SHOWN ABOVE ARE NET AND SUBJECT TO VAT

This estimate is valid for 30 days.

UFFCULME PARISH COUNCIL - Committees and Working Groups

<u>Planning Committee</u> Tim Pointing Phil Cornish Polly Hallchurch Pat Blackman Ruth Kingdom Terry Edwards			
<u>Broadpath/Hillhead Liaison</u> Terry Edwards		<u>AB Agri – Uffculme Feed Mill Liaison</u> Tim Pointing Terry Edwards	
<u>Open Spaces & Footpaths</u> Ruth Kingdom Phil Cornish		<u>Parish Emergency Planning</u> Roy Keeling Tim Pointing Pat Blackman	
<u>Village Hall</u> Phil Cornish Malcolm Bodger		<u>Communications Officer</u> Polly Hallchurch	
<u>Uffculme Bowling Club</u> Roy Keeling		<u>Ashill Village Hall</u> Pat Blackman Terry Edwards	
<u>Men's Club</u> Ruth Kingdom		<u>Allotment Association</u> Malcolm Bodger	
<u>Magelake</u> Phil Cornish Tim Pointing Roy Keeling		<u>Green Team</u> Ruth Kingdom Tim Pointing Amber Willis	
<u>United Charities</u> Amber Willis Ruth Kingdom Roy Keeling Phil Cornish		<u>Maintenance</u> Roy Keeling Polly Hallchurch Tim Pointing	
<u>Traffic</u> Tim Pointing Polly Hallchurch		<u>Schools</u> Amber Willis Polly Hallchurch	
<u>Uffculme and Ayshford Trusts</u> Malcolm Bodger		<u>Burial</u> Pat Blackman Tim Pointing	
<u>Police Liaison</u> Tim Pointing Malcolm Bodger		<u>Youth</u> Amber Willis Tim Pointing Malcolm Bodger Phil Cornish	

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