

**Uffculme Parish Council**

**Accounts for the year ended**

**31 March 2017**

**Uffculme Parish Council**  
**Accounts for the year ended 31 March 2017**

**Contents**

<b>Page</b>	<b>Item</b>
1	Contents
2	Commentary
3	Summary Receipts and Payments Account
4	Detailed Receipts and Payments Account
5	Bank Reconciliation
6	Schedule of uncleared cheques as at 31 March 2017
7	Balance Sheet
8	Notes to the Accounts
9	Notes to the Accounts

**Uffculme Parish Council**  
**Accounts for the year ended 31 March 2017**

**Commentary**

The 2016/17 Annual Council Accounts follow. In summary the Council has received total income of £88,009 into the bank accounts in the year, the majority by way of precept monies, totalling £75,000. Burial fees have increased on the amount received in 2015/16.

Administration expenses are much lower this year, last year was exceptionally high due to the gratuity paid to the retiring Clerk. There is also a cost of the Chairman's reception that was held on 1 April 2016 at a cost of £1,515. We also had a new lease for the Bowling Club drawn up in January 2016 and the fee for this was £340 and paid in August 2016.

The Council's grant payments in 2016/17 were lower than 2015/16, during 2015/16 the Council made significant changes grants to Magelake for the archive store and to the play equipment at Ashill Village Hall.

Cemetery expenses have remained largely unchanged compared to those incurred in 2015/16. The number of cuts has remained at the same level as in 2015/16, we continue to receive good feedback about the appearance of the cemetery.

Street cleaning costs have increased on those expended in 2015/16 and this would be due to the external cleaning company maintaining the public toilet.

The cost of maintaining the Recreation and open spaces has reduced on 2015/16. In 2015/16 we spent a considerable sum in respect of necessary repairs to the play equipment and also for the new steps and railings at Magelake.

The cost of the Christmas lights included the insurance on the hire of the machine to allow volunteers access to put the lights up, as well as various new lights. For a period of time due to the ill health of the Magelake Treasurer the Parish Council arranged payments on behalf of Magelake, these were repaid in March 2017.

The Council paid the deposit for the noticeboard which was installed in April, the balance was paid following the installation. The Council also purchased new equipment for the recreation ground.

The Council will make an application for the VAT refund.

Although the Council has marginally seen expenditure exceed receipts in 2016/17 this has largely been due to the Council awarding significant grants.

The Council continues to be prudent in respect of reserves.

**Verity Aldridge**  
**Uffculme Parish Clerk**  
**26 May 2017**

**Uffculme Parish Council**  
**Summary Receipts and Payments Account**  
**Year ended 31 March 2017**

	<b>2016/17</b>	<b>2015/16</b>
<b>Income</b>		
Precept	75,000	70,000
Bank Interest	39	63
General	142	412
Grants	5,318	14,909
Cemetery/Burial	3,075	2,825
Miscellaneous	4,435	750
VAT	-	4,470
	<b>88,009</b>	<b>93,429</b>
 <b>Expenses</b>		
Administration	14,945	36,760
Grants	21,600	36,925
Professional Fees	-	-
Cemetery	8,618	8,365
Street Cleaning/Public Toilet	2,769	2,140
Recreation & Open Spaces	6,601	12,095
Miscellaneous	5,290	2,908
Capital	20,635	317
VAT	6,605	7,227
	<b>87,063</b>	<b>106,737</b>
 <b>Net movement in cash balances</b>	 <b>946</b>	 <b>(13,308)</b>

**Uffculme Parish Council**  
**Receipts and Payments Account**  
**Year ended 31 March 2017**

	<b>INCOME</b>		<b>EXPENSES</b>
<b>Precept</b>		<b>Administration</b>	
2015/16 - ex MDDC	<b>75,000</b>	Clerk's Salary	7,800
(DCLG Grant £2,866 - Net £67,134)		Retiring Clerk/Secretary Gratuities	0
		Subscriptions	694
		Audit fees	500
<b>Bank Interest</b>		Insurances	2,977
Premier Interest Account	<b>39</b>	Clerks expenses	1,373
		PPS	40
		Premises Hire	112
<b>General</b>		Sundry/Data Prot	35
Miscellaneous - WPD - Wayleave	<b>7</b>	Chairman's reception	1,009
Miscellaneous - Contributions to retirement gifts	<b>135</b>	Legal fees	340
		Training fees	65
		Website	<u>0</u>
			<b>14,945</b>
		<b>Grants</b>	
<b>Grants</b>		Uffculme Compost Magic	1,250
Defib Donations	<b>380</b>	Culm Valley Recycling	0
DCC - Locality - MUGA Goals	<b>500</b>	Allotments	3,342
DCC - P3 Grant	<b>2,500</b>	Uffculme Green day/litter pick	90
TAP Fund Monies (Contra)	<b>1,138</b>	Spotlight	0
DCC - Locality - Salt Container	<b>800</b>	TDCTA - Ring & Ride / CVCCS	0
		Magelake revenue grants	0
		Magelake Caretaker/Manager salary	3,952
		Magelake Improvements & filing cabs	4,739
		Defibrillators	3,388
		The Square Corner	3,049
		Bowling Club	<u>1,790</u>
			<b>21,600</b>
<b>Cemetery</b>		<b>Cemetery</b>	
Burial Fees	<b>3,075</b>	Grass Cutting	7,800
		Water Charges	113
		R/R - Husbandry / Hedges	<u>705</u>
			<b>8,618</b>
		<b>Street Cleaning/Public Toilet</b>	
		Street cleaning	2,091
		Public toilet - Repairs and maintenance	<u>678</u>
			<b>2,769</b>
		<b>Recreation &amp; Open spaces</b>	
		Grass cutting Contracts	1,600
		Muga repairs & maintenance	2,322
		General Repairs and Renewals	319
		Parish Paths	1,533
		Flowers / Planters in The Square	<u>827</u>
			<b>6,601</b>
		<b>Miscellaneous</b>	
<b>Miscellaneous</b>		Uffculme Xmas lights	2,115
Uffculme Lights Festival Committee Donation	<b>2,000</b>	Wreath for Remembrance	50
Magelake - monies paid (contra)	<b>2,435</b>	Magelake Monies	<u>3,125</u>
			<b>5,290</b>
		<b>Capital</b>	
		Noticeboard	996
		Play equip - Recreation Ground	<u>19,639</u>
			<b>20,635</b>
		<b>VAT Refund</b>	
		Refund due for 2016/17	<u>6,605</u>
			<b>6,605</b>
<b>Total Receipts</b>	<b>88,009</b>	<b>Total Payments</b>	<b>87,063</b>

**Uffculme Parish Council  
Bank Reconciliation  
For the Year ended 31 March 2017**

**Balances per bank statement at 31 March 2017**

	Lloyds Current - 0025 2179	5,431.10	
	Lloyds Premier Interest - 0712 5946	80,279.27	
		85,710.37	
Less	Unpresented Cheques cf @ 1 April 2017	2,024.67	- 2,024.67
			<b>83,685.70</b>

**Balances brought forward as at 1 April 2016**

	Lloyds Current - 0025 2179	5,582.84	
	Lloyds Premier Interest - 0712 5946	80,210.27	
	Outstanding cheques	- 3,053.86	
		82,739.25	
Add	Total Receipts	88,009.29	
Less	Total Payments	- 87,062.84	

**Balances carried forward as at 31 March 2017 83,685.70**

**Total Cash as per section 2 box 8 of The Annual Return 83,685.70**

**Uffculme Parish Council**  
**Bank Reconciliation - Outstanding Cheques**  
**For the Year ended 31 March 2017**

**Outstanding Cheques as at 31 March 2017**

3396 A Hill	1,691.67	
3397 P Salter	333.00	
	<hr/>	
		<b><u>2,024.67</u></b>

**Uffculme Parish Council  
Balance Sheet as at  
31 March 2017**

	<b>31 March 2017</b>	<b>31 March 2016</b>
<b>Long Term Assets</b>		
Long Term Investments - COIF	1,640	1,640
	<u>1,640</u>	<u>1,640</u>
<b>Current Assets</b>		
Debtors	-	-
Cash at Bank	83,686	96,047
VAT Debtor	11,075	4,470
	<u>94,761</u>	<u>100,517</u>
<b>TOTAL ASSETS</b>	<b>96,401</b>	<b>102,157</b>
<b>Current Liabilities</b>		
Creditors	-	-
	<u>-</u>	<u>-</u>
<b>NET ASSETS</b>	<u><u>96,401</u></u>	<u><u>102,157</u></u>
<b>Represented by</b>		
Earmarked Reserves	-	-
General Fund Balance	96,401	102,157
	<u>96,401</u>	<u>102,157</u>

**Uffculme Parish Council  
Notes to the Accounts  
31 March 2017**

<b>1 Long Term Investments</b>	<b>£</b>
COIF - Charities Official Investment Fund - Accumulation Shares - 45	
War Memorial Recreation Ground - Order 5.10.1966 - B/S Valuation	<b>1,640</b>
* Actual Valuation as at 31.03.2017 - £6,345 (2016: £5,128)	
<b>2 Fixed Assets</b>	
+ Assets Purchased in year:	
Noticeboard	996
Play equipment at Recreation Ground	19,639
- Assets disposed of in year:	
-	-
Assest held at 31 March 2017	
Community Assets	614,045
Other Fixed Assets	115,347
	<u><u>729,392</u></u>

The basis of valuation for these assets is at cost, or the most appropriate replacement value, or insurance value; with the exception of the Community Land which is valued at nil.

Details and valuations of all assets are contained in the Council's Fixed Asset Register.

A Revaluation of the Council's Assets is scheduled to be undertaken in 2017 following recommendations from the Council's Independent Internal Auditor.

**3 Debtors and Prepayments**

There were no material prepayments as at 31 March 2017

**4 Contingent Liabilities**

The Council is unaware of any contingent liabilities as at 31 March 2017 and has therefore made no provision in these accounts

**5 Leases**

**At 31 March 2017 the following lease is in place:**

Uffculme Bowling Club - Bowling Green and premises - Amount payable Annually - £1  
Lease issued 1 January 2016 for a period of 10 years.

**6 Precept**

The Council's precept for 2016/17 was £75,000 with its share of the DCLG grant being £2,480, therefore the net amount raised by Council Tax was £72,520.

The Council has submitted its precept for 2017/18 at £80,000, with the DCLG grant reducing to £2,080, therefore the net amount to be raised by Council Tax is £77,920.

**Uffculme Parish Council**  
**Notes to the Accounts**  
**31 March 2017**

**7 Council as Guarantor**

As a condition of providing a substantial proportion of the funding for the Uffculme Bowling Club extension/Public Toilet Project in 2009 UEL/Viridor Waste Management required a guarantee from the Parish Council as Custodian Trustee of the War Memorial Recreation Ground (WMRG) Charity.

The guarantee requires notification of any change of use of the Bowling Club within 10 years from 1 January 2010, and in the event of such change being deemed to be incompatible with the requirements of the Landfill Communities Fund monies shall be repaid as follows:

Within 1 year - the whole of the net funding provided

After 1 year - a reduction of 10% for each complete year.

The guarantee expires on 1 January 2020

The Total funding provided by UEL (net of VAT) was £110,342, and as at 31 March 2017 the guarantee exposure was £33,103.

**8 Legal Charge - Community Asset**

The building project at Magelake Parish Pavillion was largely financed by UEL/Viridor Credits through the Landfill Communities Fund, with the Parish Council providing 10% Third Party Funding of £41,000. As a condition of providing this funding UEL/Viridor Credits required the Magelake Charity and the Parish Council, as Custodian Trustee, to enter into an 80 year charge registered over the Magelake site, as security. The Funds will not be repayable to the lender unless Magelake ceases to be used for the purpose for which the loan was made; sport, recreation and general benefit of the residents of the Parish and/or a change of use of the hall deemed incompatible with the requirements of the Landfill Community Fund. Details of the terms of any repayment are contained within the Funding Agreement. Should circumstances arise that the property be disposed of by the Charity Trustees the funds from any such sale would be readily available to meet any repayment obligations

**9 Section 137. Payments**

S.137 of the Local Government Act 1973, as amended by S.118 of the Local Government Act 2003, and the Local Authorities (Discretionary Expenditure) (England) Order 2005, enables a Parish Council to spend up to £7.57 per electroarate (2016/17) for the benefit of people in the area, on activities and projects not specifically authorised by other powers.

The total allowable under S.137 for 2016/17 was £17,744.