

**Uffculme Parish Council**  
**Minutes of meeting held**  
**Monday 2<sup>nd</sup> June 2025 at Magelake**

**Meeting Open – 19:05**

**25.06.01 Apologies for absence**

**Chairman:** Phil Cornish

**Present:** R Kingdom                      T Edwards                      M Bodger                      S Levick  
S Horne                      K Poynton                      Peter Cornish                      P Hallchurch

**Apologies** P Blackman (annual leave)                      A Logue (illness)

**25.06.02 To approve of the Minutes of Meeting held on 20<sup>th</sup> May 2025**

The minutes were agreed as an official council record. (1 x abstention)

**Public Session**

There were no member of the public who participated in the public session

**25.06.03 County Councillor's Report**

Councillor Clist did not provide a written report ahead of time and was in attendance, verbally advising the following:

- 1      80% of councillors are brand new to their roles, with no overall majority by any one party. The split is as follows:
  - a. 2 x Independent
  - b. 6 x Green
  - c. 7 x Conservative
  - d. 18 Reform
  - e. 27 x Lib Dem
- 2      Swift boxes are to be installed retrospectively in DCC properties and in newbuilds
- 3      Increased foster carers and 50% council tax reduction
- 4      Rejoined Health Watch Adult Social Care

It was again requested that a written report is provided ahead of time for Councillors to consider questions ahead of meeting. Councillor Clist advised that there is a Press Officer in place now who is due to provide written reports monthly.

**25.06.04 District Councillor's Reports**

The Lower Culm Ward Councillors provided a written report ahead of time (appended). There were no questions raised for the Councillors.

Councillor Poynton was in attendance and verbally advised the following:

- 1      MDDC is operating as "business as usual"
- 2      Bin it 1,2,3 continues to receive complaints. £1m costs saved through the scheme
- 3      Asset review is due to take place

Councillors Bradshaw and Clist did not provide a written report. Councillor Clist was in attendance and verbally advising the following:

- 1      Pleased to be top 6% for recycling and waste in England
- 2      3<sup>rd</sup> tranche of building at Sanford now completed. Hemyock soon to follow, with Homes England grant funding increased
- 3      Grant funding available for green in Businesses.

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**25.06.05 Parish Council Vacancies**

The Clerk advised that there is currently 1 live vacancy and 1 vacancy in the pipeline (subject to no requests for an election).

**25.06.06 Working Groups 2025**

In addition to the groups resolved upon during May's meeting, the following updates were also made:

Traffic – Councillor Blackman (all in agreement)  
United Charities – Councillor Kingdom (majority in agreement – 1 x abstention)  
Hillhead – Councillor Poynton (all in agreement)

**25.06.07 Finance**

**25.06.07.01 To approve Audit Declaration – Section 1**

The AGAR Section 1 was approved as official council minutes. Proposed by Councillor Horne, Seconded by Councillor Bodger, all in agreement.

**25.06.07.02 To approve Audit Declaration – Section 2**

The AGAR Section 2 was approved as official council minutes. Proposed by Councillor Levick, Seconded by Councillor Phil Cornish, all in agreement.

**25.06.07.03 Grant Request – French Café**

Grant request received (appended). Subject to being fully advertised on social media/noticeboard, Proposed by Councillor Hallchurch, Seconded by Councillor Levick, all in agreement.<sup>1</sup>

**25.06.07.04 Grant Request – Creative Workshop**

Grant request received (appended). £3/head/session material cost to be funded, subject to DBS and insurance being in place. Proposed by Councillor Edwards, Seconded by Councillor Phil Cornish, majority in agreement.<sup>2</sup>

**25.06.08 Business Arising**

**25.06.08.01 Hillhead/Broadpath**

No updates were provided.

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<sup>1</sup> Councillors Poynton and Bodger advised of a DPI – it was agreed by the majority that Councillors Poynton and Bodger could remain in the room during discussions.

<sup>2</sup> Councillors Poynton and Horne advised of a DPI – it was agreed by all that Councillors Poynton and Horne could remain in the room during discussions.

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**25.06.08.02 Mole Valley Feed Mill**

No updates were provided. Next meeting due to take place in September.

**25.06.08.03 Uffculme Men's Club**

No updates were provided. Meetings take place on the 2<sup>nd</sup> Sunday of each month.

**25.06.08.04 Uffculme Bowling Club**

Event took place on 25/05 - Bowling and BBQ. From 13/04 outdoor bowls will continue until September. £700 has been raised for Huntington's Disease. From 6pm Friday, there will be a taster session taking place. Councillors again positively mentioned the online presence of the Bowling Club across social media.

**25.06.08.05 Green Team**

It was advised that the community engagement at the pond site is still going well. The wildflowers are back along Commercial Road, much to the relief of the Green Team. Spring clean of the bus shelter is due to take place soon. The next repair café is due to take place on 28/06. There are no updates available in respect of the EV charge points at Magelake.

**25.06.07.06 Allotments**

No updates were provided.

**25.06.08.07 Parish Maintenance Update**

Points raised included as follows:

- Litter bins in the square had been moved to in front of the shop. Clerk currently in discussions with MDDC to gain retrospective authorisation for this.
- It was raised that the footpath sign at Hill Park House is missing. This is not a DCC P3 Footpath and therefore will not have formal signage.
- It was again confirmed that the diary is now to be located at The Square.

**25.06.08.08 Traffic and Speeding Issues/Community Speed Watch**

Email providing history of highways issues to the Lucombe Park area of Commercial Road are to be forwarded by Councillor Hallchurch to those on the Traffic Group. There is a Community Speed Watch "how to guide" soon to be prepared.

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**25.06.08.09 Schools Update**

No updates were provided.

**25.06.08.10 Uffculme Village Hall**

It was advised that bookings are up on last year, by local organisations. The old chairs are being sold for £5 each. It has been estimated that the cost of the new chairs will be £26/each. There are a total of 110 needed, with a total cost of £2,860. A quiz is due to take place on 20/06 with a ploughman's supper. Income is estimated at £13,000, with estimated expenditure due to be £14,300. Next meeting due to take place on 18/06 at 7.30pm.

**25.06.08.11 Magelake Committee / Repairs**

The Clerk advised that all accounts are up to date with the Charity Commission. The updating of the governing document is still in progress, and once completed, the charity should be in a good position to run decision for Magelake again.

**25.06.08.12 Youth Working Group**

No updates were provided.

The youth offender, who was due to attend the meeting as part of their restorative justice initiative, was not in attendance.

**25.06.08.13 Community Crisis (previously Ukrainian Crisis)**

No updates were provided.

**25.06.08.14 Play Areas**

No updates were provided.

**25.06.08.15 Community Road Warden Scheme**

It was advised that the information provided from the NHO, which was meant to detail how to order equipment, was not detailed enough. Clerk to add this requirement back onto the tracker for review. Pippins still to be reviewed by Councillor Edwards.

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**25.06.09 Police Report**

No updates were provided.

**25.06.10 Clerk's Report**

The Clerk submitted a report (appended).

Points from the Annual Parish Meeting were considered as follows:

- Light pollution from Hitchcocks – have spoken to their guy but not very reassured. Can UPC do anything more
  - Councillor Hallchurch will liaise with Hitchcocks to push for positive changes for lighting. If lighting in place does not fall within approved planning conditions, it would be an item for MDDC Planning Enforcement Teams.
- Can you do anything to support the Community to take action to [illegible] the disgrace that is the Central Stores shop? (plus a note of support for the same item).
  - Unfortunately not. The Parish Council will be happy to support discussions with the unit owner, if details are known.
- A field (actually 2) between Ashill and Uffculme has been sprayed herbicide in contravention of Hedgerow Regulations – too close to edge of field (verge/hedgerows) and spilled over killing hedgebank vegetation. Can UPC please report this [illegible] violation thanks.
  - Parishioners are encouraged to report instances such as these to DEFRA
- Last year I raised a query about youth provision in the village – what is the progress with this and is it viable to have a youth centre run to engage youngers/teenagers who may be disillusioned in the village?
  - Our Councillors are working on putting forward ideas for a Youth Provision within the parish. The current stage is pre-consultation and UPC are hoping to continue to progress with this area.
- More efficient use of parking spaces in The Square to better display the improvement to the planters (UGT)
  - This is tricky for UPC to monitor and amend, however, the Council are happy to consider suggestions if specific requests are put forward.
- Any progress on building the partition wall to seal the mezzanine at Magelake (to make the archive area accessible)?
  - Quotation for dividing all at Magelake to be sought (x3)
- Great event and happy to help reach out to all the other parish groups beforehand. Just wondered why the Men's Club were not represented. Thank you.
  - An invitation was sent, however, the Mens' Club were unfortunately unable to attend.

**Meeting Close: 20:41**

**The next meeting of the Council will be held on Monday 1<sup>st</sup> September, subject to confirmation by the Clerk.**

**Uffculme Parish Council**  
**May 2025 Income and Expenditure Summary**

**Current Account**

**Balance at 30 April 2025** **1,890.31**

**Income Received**

|                            |                             |        |               |
|----------------------------|-----------------------------|--------|---------------|
| 20/05/2025 Shirley Parsons | Burial Fee - Parsons (NC01) | 500.00 |               |
|                            |                             |        | <b>500.00</b> |

**Expenses Incurred**

|                                |                                      |          |                  |
|--------------------------------|--------------------------------------|----------|------------------|
| 06/05/2025 Gemma Cole          | May Wages                            | 1,103.38 |                  |
| 06/05/2025 Alvian Ltd          | Maintenance - Playparks              | 3,286.46 |                  |
| 06/05/2025 Pickerings          | Community Fridge - March             | 111.13   |                  |
| 06/05/2025 Uffculme Green Team | Square Planters - Q2                 | 80.00    |                  |
| 06/05/2025 S Lait              | Public Toilets - Cleaning - April    | 195.00   |                  |
| 06/05/2025 Pickerings          | Community Fridge - April             | 116.42   |                  |
| 06/05/2025 Jess Lucas          | Bins - April                         | 100.00   |                  |
| 06/05/2025 Bradfords           | Litter Picker PPE                    | 8.48     |                  |
| 06/05/2025 DALC                | Membership - 2025                    | 945.80   |                  |
| 23/05/2025 Ashwood Trees       | Magelake - Trees                     | 1,392.00 |                  |
| 23/05/2025 Alana Wilkins       | Annual Parish Meeting - Refreshments | 105.00   |                  |
| 23/05/2025 Alert Electricals   | Magelake - Electrical Inspection     | 360.00   |                  |
| 23/05/2025 Uffculme Allotment  | Allotment Subs - 2025                | 1,836.00 |                  |
| 23/05/2025 Clear Councils      | Insurance Renewal                    | 2,459.78 |                  |
| 23/05/2025 Tamar Security      | Magelake - Fire Maintenance          | 79.20    |                  |
| 23/05/2025 SLCC                | Membership - 2025                    | 150.00   |                  |
| 23/05/2025 Belinda Martin      | Litter Picking - April               | 409.50   |                  |
| 23/05/2025 Cloud Next          | Online Domain Hosting                | 60.00    |                  |
| 23/05/2025 Fax and Files       | Annual Parish Meeting - Poster       | 30.00    |                  |
| 23/05/2025 Hospiscare          | Grant                                | 500.00   |                  |
| 27/05/2025 Jess Lucas          | Grass Cutting Contract               | 1,712.50 |                  |
| 27/05/2025 Tamar Telecom       | Clerk's Phone                        | 14.42    |                  |
| 30/05/2025 Lloyds Bank         | Account Fee                          | 4.25     |                  |
|                                |                                      |          | <b>15,059.32</b> |

**Transfers to/from Reserve Account** **14,500.00**

**Balance carried forward to 1 June 2025** **1,830.99**

**Reserve Account**

**Balance at 30 April 2025** **174,232.54**

**Income Received**

|                        |          |        |               |
|------------------------|----------|--------|---------------|
| 09/05/2025 Lloyds Bank | Interest | 130.58 |               |
|                        |          |        | <b>130.58</b> |

**Expenses Incurred**

- -

**Transfers to/from Reserve Account** **- 14,500.00**

**Balance carried forward to 1 June 2025** **159,863.12**

## **MDDC Report for May 24 – June 25**

For regular updated news please follow <https://www.middevon.gov.uk/news-items/>

**Could local council please email or call with any work they would like us to uptake.**

## **My Mid Devon Portal Launched**

Mid Devon residents can now manage local services relevant to them with the [My Mid Devon](#) portal, all from the comfort of their home.

The portal provides residents access to various online facilities, from leaving feedback to reporting issues, finding information about local councillors and much much more! Since its launch in late 2023, more than 5,000 residents have signed up, making it easier than ever to access local services online.

By creating an account on My Mid Devon, residents can enjoy a more personalised experience when managing their requests and services. The portal allows users to easily track the progress of their enquiries and see exactly who is handling their case – with the added benefit of making it simpler and faster for customer services to help you.

Residents can create their own My Mid Devon account and explore the new features at <https://my.middevon.gov.uk/>, operating alongside the current Citizen Access portal, which continues to manage council tax accounts and other services.

## **Mid Devon District Council has partnered with ECOE Advice to provide an improved energy reduction advice service.**

ECOE Advice will help more Mid Devon households to save energy, money and carbon thanks to a new Council partnership project.

The partnership project, Energy Boost Mid Devon, funded by the Council's climate change and sustainability budget, also provides a £15,000 Energy Efficiency Fund to help those who can least afford the home improvements.

The scheme delivers on Mid Devon District Council's corporate plan aim to support the district's response to the climate emergency. The [climate change strategy](#) 'healthy homes' theme champions the health and social benefits of net-zero design for new homes and encourages investment in home energy efficiency improvements and retrofit to move away from fossil fuels and towards low-carbon technology.

Call the free ECOE Advice helpline **0800 772 3617** or email [healthyhomes@ecoeadvice.org.uk](mailto:healthyhomes@ecoeadvice.org.uk) for impartial energy advice.

## **Junior Parkruns are both CCA Fields in Cullompton and Westex Park in Tiverton nearly ready.**

Volunteers are in place for both sites and funding is in place for Westex Park. Hopefully both sites could be up and running before the end of the year providing free Sunday morning outdoor social activity for local children and their parents. More volunteers are always welcome though if anyone wants to sign up. We are also still searching for a suitable site for the Saturday morning adult 5k. It would be really great to bring adult Parkrun to Mid Devon.



Kind Regards  
Cathy Connor  
Lower Culm Councillor  
01/06/25



## UFFCULME PARISH COUNCIL - Committees and Working Groups

|                                                                                                                                                                                                  |  |                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------|
| <b><u>Planning Committee</u></b><br><b>Polly Hallchurch</b> Ruth Kingdom                      Pat Blackman<br>Terry Edwards                      Susanne Horne                      Phil Cornish |  |                                                                                                                 |
|                                                                                                                                                                                                  |  |                                                                                                                 |
| <b><u>Broadpath/Hillhead Liaison</u></b><br><b>Terry Edwards</b><br>Malcolm Bodger<br>Peter Cornish                                                                                              |  | <b><u>Mole Valley – Uffculme Feed Mill Liaison</u></b><br><b>Ruth Kingdom</b><br>Terry Edwards                  |
|                                                                                                                                                                                                  |  |                                                                                                                 |
| <b><u>Open Spaces &amp; Footpaths</u></b><br><b>Ruth Kingdom</b><br>Phil Cornish                      Andrew Logue<br>Susanne Horne                      Peter Cornish                           |  | <b><u>Parish Emergency Planning</u></b><br><b>Malcolm Bodger</b><br>Pat Blackman                                |
|                                                                                                                                                                                                  |  |                                                                                                                 |
| <b><u>Uffculme Village Hall</u></b><br><b>Phil Cornish</b><br>Malcolm Bodger                                                                                                                     |  | <b><u>Road Warden Scheme</u></b><br><b>Terry Edwards</b><br>Susanne Horne                                       |
|                                                                                                                                                                                                  |  |                                                                                                                 |
| <b><u>Uffculme Bowling Club</u></b><br><b>Phil Cornish</b>                                                                                                                                       |  | <b><u>Ashill Village Hall</u></b><br><b>Pat Blackman</b><br>Terry Edwards                                       |
|                                                                                                                                                                                                  |  |                                                                                                                 |
| <b><u>Men's Club</u></b><br><b>Terry Edwards</b>                                                                                                                                                 |  | <b><u>Allotment Association</u></b><br><b>Malcolm Bodger</b><br>Samantha Levick                                 |
|                                                                                                                                                                                                  |  |                                                                                                                 |
| <b><u>Magelake</u></b><br><b>Phil Cornish</b><br>Malcolm Bodger                      Ruth Kingdom<br>Peter Cornish                      Susanne Horne<br>Samantha Levick                         |  | <b><u>Green Team</u></b><br><b>Polly Hallchurch</b><br>Ruth Kingdom                                             |
|                                                                                                                                                                                                  |  |                                                                                                                 |
| <b><u>United Charities</u></b><br><b>Malcolm Bodger</b><br>Susanne Horne                      Peter Cornish                                                                                      |  | <b><u>Maintenance</u></b><br><b>Katharine Poynton</b><br>Polly Hallchurch                                       |
|                                                                                                                                                                                                  |  |                                                                                                                 |
| <b><u>Traffic</u></b><br><b>Phil Cornish</b><br>Andrew Logue                      Susanne Horne                                                                                                  |  | <b><u>Schools</u></b><br><b>Polly Hallchurch</b><br>Andrew Logue                                                |
|                                                                                                                                                                                                  |  |                                                                                                                 |
| <b><u>Uffculme and Ayshford Trusts</u></b><br><b>Malcolm Bodger</b><br>Susanne Horne                                                                                                             |  | <b><u>Burial</u></b><br><b>Pat Blackman</b><br>Polly Hallchurch                      Susanne Horne              |
|                                                                                                                                                                                                  |  |                                                                                                                 |
| <b><u>Police Liaison</u></b><br><b>Andrew Logue</b>                                                                                                                                              |  | <b><u>Youth</u></b><br><b>Andrew Logue</b><br>Malcolm Bodger                      Susanne Horne<br>Phil Cornish |

## Section 1 – Annual Governance Statement 2024/25

We acknowledge as the members of:

Uffculme Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

|                                                                                                                                                                                                                                                                                                 | Agreed |     | 'Yes' means that this authority:                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                 | Yes    | No* |                                                                                                                                                                                         |
| 1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.                                                                                                                                                  | ✓      |     | prepared its accounting statements in accordance with the Accounts and Audit Regulations.                                                                                               |
| 2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.                                                                                                                                  | ✓      |     | made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.                                                                     |
| 3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances. | ✓      |     | has only done what it has the legal power to do and has complied with Proper Practices in doing so.                                                                                     |
| 4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.                                                                                                                               | ✓      |     | during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.                                                               |
| 5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.                                                                            | ✓      |     | considered and documented the financial and other risks it faces and dealt with them properly.                                                                                          |
| 6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.                                                                                                                                                          | ✓      |     | arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority. |
| 7. We took appropriate action on all matters raised in reports from internal and external audit.                                                                                                                                                                                                | ✓      |     | responded to matters brought to its attention by internal and external audit.                                                                                                           |
| 8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.                                  | ✓      |     | disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.                                           |
| 9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.                         | Yes    | No  | N/A                                                                                                                                                                                     |
|                                                                                                                                                                                                                                                                                                 | ✓      |     | has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.                                                               |

**\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

02/06/2025

and recorded as minute reference:

25.06.07.02 MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

ENTER PUBLIC ADDRESS [www.uffculmeparishcouncil.gov.uk](http://www.uffculmeparishcouncil.gov.uk) ENTER PUBLIC ADDRESS

## Section 2 – Accounting Statements 2024/25 for

Uffculme Parish Council

|                                                                    | Year ending           |                       | Notes and guidance                                                                                                                                                                                             |
|--------------------------------------------------------------------|-----------------------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                    | 31 March<br>2024<br>£ | 31 March<br>2025<br>£ |                                                                                                                                                                                                                |
| <b>1.</b> Balances brought forward                                 | 77,864                | 146,515               | <i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>                                                              |
| <b>2.</b> (+) Precept or Rates and Levies                          | 99,950                | 99,950                | <i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>                                                                                 |
| <b>3.</b> (+) Total other receipts                                 | 77,552                | 16,027                | <i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>                                                                   |
| <b>4.</b> (-) Staff costs                                          | 10,462                | 11,526                | <i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i> |
| <b>5.</b> (-) Loan interest/capital repayments                     | 0                     | 0                     | <i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>                                                                                      |
| <b>6.</b> (-) All other payments                                   | 98,390                | 124,635               | <i>Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).</i>                                                                     |
| <b>7.</b> (=) Balances carried forward                             | 146,515               | 126,331               | <i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>                                                                                                                       |
| <b>8.</b> Total value of cash and short term investments           | 146,515               | 126,331               | <i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b></i>                                              |
| <b>9.</b> Total fixed assets plus long term investments and assets | 751,021               | 751,021               | <i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>                                                                      |
| <b>10.</b> Total borrowings                                        | 0                     | 0                     | <i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>                                                                                                        |

| For Local Councils Only                                           | Yes                                 | No                       | N/A                      |                                                                                                                      |
|-------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------|
| <b>11a.</b> Disclosure note re Trust funds (including charitable) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <i>The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.</i> |
| <b>11b.</b> Disclosure note re Trust funds (including charitable) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <i>The figures in the accounting statements above exclude any Trust transactions.</i>                                |

I certify that for the year ended 31 March 2025 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

**Signed by Responsible Financial Officer before being presented to the authority for approval**

[Redacted Signature]

Date 28/05/2025

I confirm that these Accounting Statements were approved by this authority on this date:

02/06/2025

as recorded in minute reference:

25.06.07.03 MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

**Re: Grant for the French Café?**

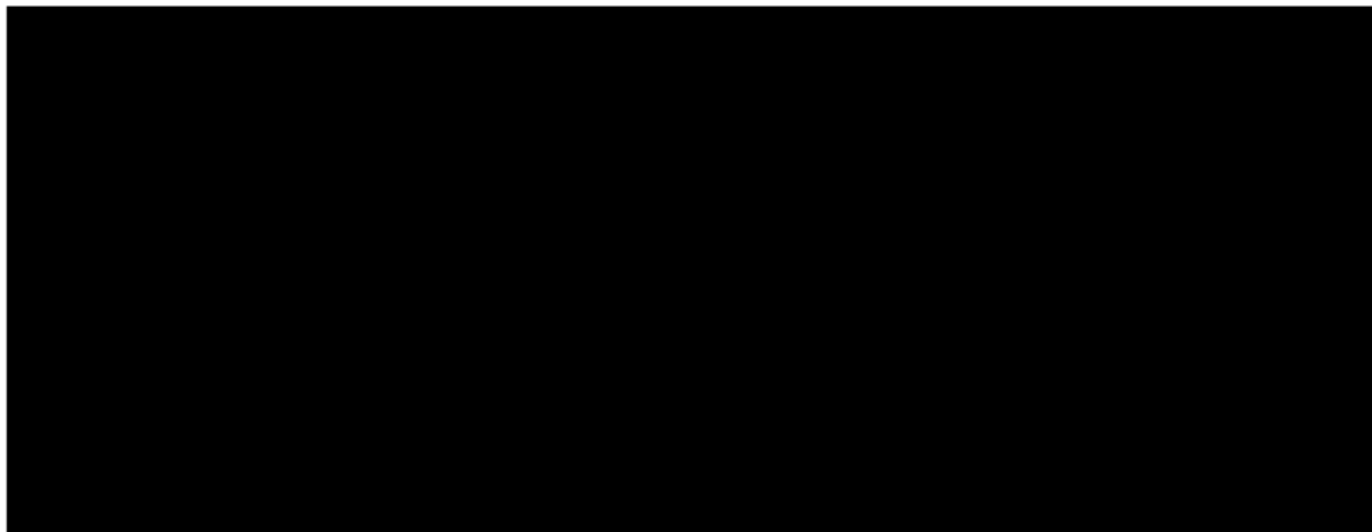
1 message

**Morgane** [REDACTED]  
To: Gemma Cole [REDACTED]

Wed, May 21, 2025 at 1:29 PM

Hello Gemma,

thank you for the very quick response. Right I forgot to mention, no it is completely free.



On Wed, May 21, 2025 at 1:29 PM Gemma Cole [REDACTED] wrote:

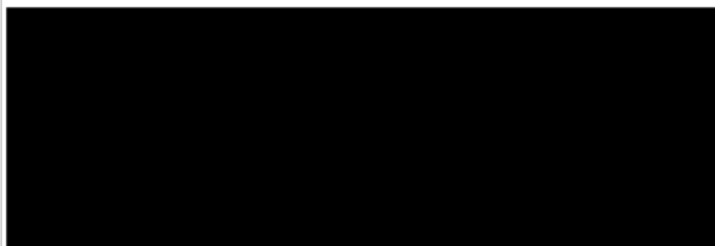
Hi Morgane,

Thank you for getting in touch.

Can you please advise whether there is a charge associated with those who attend?

Kind regards,

Gemma

**Gemma Cole****Uffculme Parish Council Clerk**Virus-free. [www.avg.com](http://www.avg.com)

On Wed, May 21, 2025 at 1:26 PM Morgane [REDACTED] wrote:  
Dear council,

One of our attendees advised me to write to you regarding a potential grant to support the rent of the square corner lounge for our monthly French Café.

We recently started (we have had about four gatherings so far, I think). It is a one-hour meeting during which we speak French ( I am a native speaker) to encourage anyone in the community to practice their knowledge/skills, regardless of the level. I usually bake a cake, which is why I generously call it "café."

The cost for me is £ 10 per meeting for the room, which would add up to £120 for the year. It is not a high cost but it will eventually add up as I am hoping to keep it going for as long as possible.

So far we have had between 8 and 12 attendees each time.

I am not sure this will meet the criteria, but I thought I would write and ask if there is any chance the Café could get some room-renting support.

I am available for any questions you may have,

thank you for your time,

[REDACTED]





# Get Creative This Summer in Uffculme

31st May 2025

## Niki Rice

At No 7 Ltd



### Overview

To provide affordable places to children (Tweens and Teens aged 8-16 inc) and families who might not be able to otherwise afford or have the transportation to access outside of the parish.

Number of children aged 8 - 16 years in the village

Last census 2021 recorded

231 - 0-9 year olds

266 - 10-19 year olds

There are a number of community activities for younger children at parent and toddler groups etc in the parish, but very limited activities offered for 8-16 year olds that they can mainly walk to and access in an affordable way.

### Goals

1. To deliver meaningful creative activities for 8-16 years olds in the village and parish
2. To inspire their imaginations, expand their experiences and skills
3. To foster socialisation and connections within the village for those age groups
4. To encourage independence and experiences that are positive for mental health

## Suggested Format

To have a two week rolling program over 4 weeks in the summer of 2025. Two sessions Monday to Friday and one on Friday morning.

Morning sessions to be 10.30am to 12pm and the afternoon to be 2pm to 3.30pm

### Week One

Mondays - Intuitive/abstract painting and printing

Tuesdays - Decorate a Tote Bag

Wednesdays - Collage and Mixed Media

Thursdays - Hand Made Cards and Decorating trinket boxes

Fridays AM Only - Glass Painting

### Week Two

Mondays - Decorating Stones and Tiles

Tuesdays - Jewellery Making

Wednesdays - T Shirt Printing

Thursdays - Mosaics

Friday AM Only - Make a Suncatcher

## Proposed Funding

From experience sessions that are offered totally FREE are not valued and often participants don't turn up etc. So suggestion is that parents are asked to pay £5 and the parish council will subsidise the placement with £7.50 for the venue and teaching and a £3 contribution to materials per head per session

Potential of 9 sessions per week for a max of 6 children so 54 placements per week

Per day - 12 children ( 6 per session) @ £7.50 each = £90 plus £3 per child for materials so £126

4.5 days per week = 54 x £7.50 plus £3 materials = £567.00



1 week = £567

2 weeks = £1,134

3 weeks = £1,701

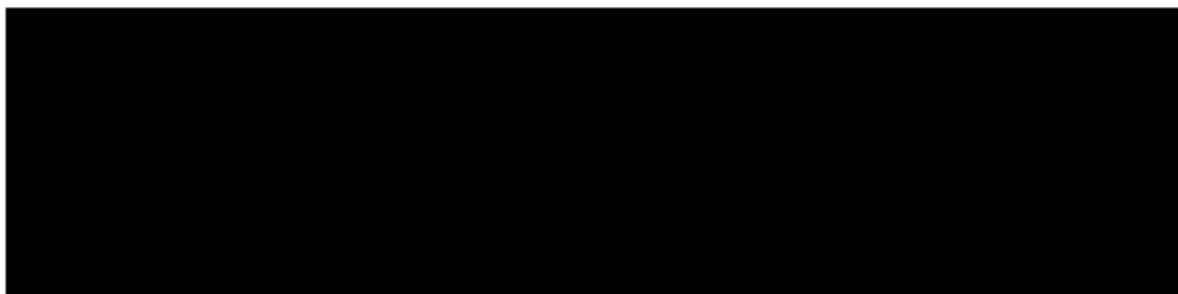
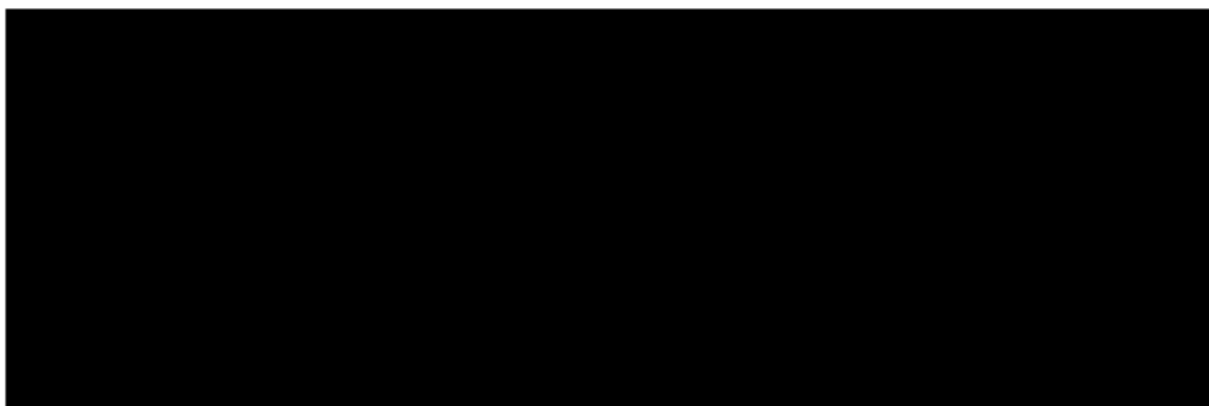
4 weeks = £2,268

### **Other funding**

Marketing and promotion

£500 to advertise in Spotlight and print and distribute posters and flyers in schools and village/parish

So if the Council wanted to sponsor a 4 week program the total cost would be £2,768, but I have shown the figures above so it can be altered depending on consideration of the length of the project and budget constraints.



## **Clerk's Report – 02/06/2025**

### **Dog Bins:**

As per the resolution at May 2025's Full Council Annual Meeting, the two dog bins, at locations 1) Ashill and 2) Ashley Road have been ordered from MDDC. The Street Scene Team have assessed both location and have confirmed that they suitable, so the bins and installation kits have therefore been ordered. The colour of both bins will be red. The total cost for both bins to be supplied and installed is £885.20, with a total annual cost of £707.20 to empty both bins.

### **HATOC and Highways:**

Updates on the latest tracker are still awaited from the NHO for response. There are now 11 "live" items included on the tracker (circulated as part of the meeting's documents pack).

### **Annual Parish Meeting:**

Thank you all for your help and willingness to join in during the Annual Parish Meeting on Wednesday 21<sup>st</sup> May at Uffculme Village Hall. It was a well-attended event, with over 50 parishioners present at one point, and lots of feedback was received. Below are items that were raised on the feedback forms:

- Dog poo bins at Oakley Estate
- Light pollution from Hitchcocks – have spoken to their guy but not very reassured. Can UPC do anything more
- Can you do anything to support the Community to take action to [illegible] the disgrace that is the Central Stores shop? (plus a note of support for the same item).
- A field (actually 2) between Ashill and Uffculme has been sprayed herbicide in contravention of Hedgerow Regulations – too close to edge of field (verge/hedgerows) and spilled over killing hedgebank vegetation. Can UPC please report this [illegible] violation thanks.
- Last year I raised a query about youth provision in the village – what is the progress with this and is it viable to have a youth centre run to engage youngers/teenagers who may be disillusioned in the village?
- More efficient use of parking spaces in The Square to better display the improvement to the planters (UGT)
- Any progress on building the partition wall to seal the mezzanine at Magelake (to make the archive area accessible)?
- Great event and happy to help reach out to all the other parish groups beforehand. Just wondered why the Men's Club were not represented. Thank you.

| Ref | Item                             | Location             | what3words Location                                                      | Action                                                                                                                                                                                         | Phase       |
|-----|----------------------------------|----------------------|--------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 1   | VAS Signs                        | Uffculme Village     | ///melon.month.bystander<br>///streetcar.figs.snored                     | VAS signs required within Uffculme Villge. Entrance from Commercial Road and also from Bridge Street. Please provide information and pricing to proceed with this.                             | Outstanding |
| 2   | Length Restriction HATOC request | Chapel Hill          | from: ///grandson.guardian.screeches<br>To: ///inclines.hatter.butternut | Information and evidence now collated from residents, detailing instances of damage due to long vehicles. To be proceeded through to HATOC                                                     | Outstanding |
| 3   | Keep Clear markings              | Bridge Street        | ///universe.flamenco.easy                                                | "Keep Clear" markings excessively worn outside St Mary's Church. Need to be repainted                                                                                                          | Outstanding |
| 4   | Yellow Lines                     | Square Corner        | ///sheepish.blossom.novelist                                             | White hash markings excessively worn. Request to replace with double yellow lines.                                                                                                             | Outstanding |
| 5   | Disabled Bay                     | The Square, Uffculme | ///sheepish.blossom.novelist                                             | Location of the disabled bay promised to Uffculme to perhaps be sited outside Square Corner, as opposed to outside NISA (where there is one already) in order to overcome the issues of item 4 | Outstanding |
| 6   | Give way markings                | The Square, Uffculme | ///zips.gourmet.apart                                                    | Excessively worn. To be repainted                                                                                                                                                              | Outstanding |
| 7   | Road Warden Information          | Parish Wide          | n/a                                                                      | NHO to provide welcome pack and information on how to obtain equipment<br><a href="#">19/05/25 - pack and info provided. Passed to Terry to coordinate with volunteers</a>                     | Complete    |

|    |                                |                      |                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |             |
|----|--------------------------------|----------------------|---------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 8  | Give way markings on Crossroad | Ashill               | ///healthier.drizzly.capillary                                            | Road markings have been repainted just to one side of the junction. The second side still remains outstanding.                                                                                                                                                                                                                                                                                                                                                     | Outstanding |
| 9  | Property Damage                | Bridge Street        | ///hospitals.successor.digress                                            | There have been multiple instances of property damage collated from residents in the section. It is believed due to large vehicles mounting the pavement, due to limited space to maneuver around the corner, in part due to parked cars outside of St Mary's Church and outside the front of The Square. Potential for a bollard to be installed to be investigated please, to protect buildings and to deter drivers from mounting "building protect" pavements. | Outstanding |
| 10 | Give way markings on corner    | Ashill               | ///goodnight.host.thudding                                                | Excessively worn. To be repainted                                                                                                                                                                                                                                                                                                                                                                                                                                  | Outstanding |
| 11 | Zig Zag markings               | Uffculme Primary     | from ///highbrow.crashing.speedily<br>to ///tallest.prongs.poetry         | Request was raised previously to have the zig zag markings outside of the primary school extended, both sides of the road. Believed to have been signed off and awaiting markings. Can you please confirm?                                                                                                                                                                                                                                                         | Outstanding |
| 12 | Overgrown nettles and brambles | Chapel Hill Footpath | from ///anchorman.expansion.inefficient<br>to ///factually.occurs.divided | The footpath to the secondary school is excessively overgrown with vegetation. Can you please arrange for this to be cleared?                                                                                                                                                                                                                                                                                                                                      | Outstanding |