Uffculme Parish Council
Minutes of meeting held
Monday 7th September 2026 at Magelake

Meeting Open – 19:03

26.09.01 Apologies for absence

Chairman:	Phil Cornish			
Present:	R Kingdom	T Edwards	P Blackman	P Hallchurch
	Peter Cornish	G Strawbridge	M Bodger (19:07)	K Poynton (19:10)
Apologies	S Horne	A Preston		

26.09.02 To approve of the Minutes of Meeting held on 6th July 2026

The minutes were agreed as an official council record.

(1 x abstention)

26.09.03 To approve of the Minutes of Meeting held on 14th July 2026

The minutes were agreed as an official council record.

(2 x abstentions)

Public Session

There were no members of the public present.

26.09.03 County Councillor's Report

Councillor Clist did not provide a written report ahead of time and was not in attendance.

26.09.04 District Councillors' Reports

The Lower Culm Ward Councillors (Councillors Connor, Glover and J Poynton) provided a written report ahead of time (appended) and were not in attendance.
No questions were raised in respect of the report.

The Upper Culm Ward Councillors (Councillors Bradshaw and Clist) did not provide a written report ahead of time and were not in attendance.

The Clerk advised the Council of the pause that had been put on the Local Government Reorganisation plans.

Councillors noted the passing of Councillor Barry Warren and were all in agreement that condolences were to be given.

(Councillor Bodger arrived after this item)

26.09.05 Parish Council Vacancies

The Clerk advised that there are currently 2 live vacancies. Councillors advised that there had been interest from parishioners raised. Clerk requested that interested parties are advised to email the Clerk directly to start the process.

(Councillor Poynton arrived after this item)

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26.09.06 Finance

26.09.06.01 To approve July Financial Statement

The July financial statement was provided for approval (appended). Accepted as official council minutes. All in agreement.

26.09.06.02 To approve August Financial Statement

The August financial statement was deferred to a later meeting.

26.09.06.03 Draft CCTV Policy

A draft CCTV Policy was provided (appended). Adoption of the policy was Proposed by Councillor Hallchurch, Seconded by Councillor Blackman, all in agreement.

26.09.06.04 CCTV Hosting Agreement

A draft CCTV Hosting Agreement was provided (appended). Adoption of the agreement was Proposed by Councillor Edwards, Seconded by Councillor Phil Cornish, all in agreement.

26.09.06.05 Data Protection Impact Assessment (DPIA)

A draft Data Protection Impact Assessment was provided (appended). Adoption of the DPIA was Proposed by Councillor Blackman, Seconded by Councillor Strawbridge, all in agreement.

26.09.06.06 Grant Request – Bowling Club

A grant request was received (appended). The Clerk confirmed that this request was within the budgeted figures allocated to the Bowling Club. Approval Proposed by Councillor Peter Cornish, Seconded by Councillor Poynton, all in agreement.

26.09.06.07 Grant Request – Culm Valley Comets

A grant request was received (appended). The request was discussed and approval of 25% of the total, as other parishes benefit from the group also, was Proposed by Councillor Edwards, Seconded by Councillor Kingdom, majority in agreement (1 x objection).

26.09.06.08 Grant Request – Ashill Village Hall[1]

A grant request was received (appended). The Clerk confirmed that this request was within the budgeted figures allocated to Ashill Village Hall. Approval Proposed by Councillor Phil Cornish, Seconded by Councillor Bodger, all in agreement (1 x abstention).

26.09.06.09 Grant Request – Strength and Balance

A grant request was received (appended). The request was discussed and further information is sought before considering the application fully. The Clerk is to contact the requestor to gain additional information including attendance level, if further funding has been requested elsewhere and whether subsidy would work. Proposed by Councillor Edwards, Seconded by Councillor Kingdom, all in agreement (1 x abstention).

[1] Councillor Edwards expressed an interest in this item and therefore did not take part in discussions or vote. All were in agreement that Councillor Edwards could remain in the room during this item.

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26.09.06.10 Quotation – Councillor Training

Costing for training was received (appended). Group training Proposed by Councillor Strawbridge, Seconded by Councillor Bodger, all in agreement. Planning training Proposed by Councillor Strawbridge, Seconded by Councillor Hallchurch, all in agreement. If in person option available for the planning sessions, Willand and neighbouring parishes to be contacted to see if their Councillors would also like to join to share the cost.

26.09.07 Business Arising

26.09.07.01 Hillhead/Broadpath

A meeting took place on 26/07 with updates in respect of activity were discussed. There are 284 tonnes expected to be extracted, with 142 tonnes extracted currently to date. A badger site is being relocated and ½ a roundhouse has been excavated so far. Noise levels have been confirmed as being within approved tolerances. Asphalt plant is due to move, with banking issues being explained for the delay. Additional information regarding the bridleway crossing and trees at the crossing have been provided to Devon County Council in respect of the planning application.

26.09.07.02 Mole Valley Feed Mill

The next meeting is due to take place on 22/09, Councillors Phil Cornish and Edwards to attend in Councillor Kingdom's place. Meeting also expected to include a site tour.

26.09.07.03 Uffculme Men's Club

The July meeting was cancelled, the last meeting attended was in June. The next meeting is due to take place on 20/09. Concerns have been raised by the Men's Club regarding audio on the CCTV. Clerk confirmed that the units do not record sound. Conservation Officer to be consulted regarding the windows still. Private functions are being held and are well supported by members. Pool table is still to be delivered.

26.09.07.04 Uffculme Bowling Club

No updates were provided. The club are still looking for new members to join, both for the summer and winter short mat teams.

26.09.07.05 Green Team

A report was received (appended). Feedback regarding the signs is that they should be smaller in size and less information provided (with additional information being in the form of a QR code or provided on the Green Team noticeboard). Stakes should be used, as opposed to fixing to the wall itself and revised designs welcomed in October were Proposed by Councillor Strawbridge, Seconded by Councillor Phil Cornish, all in agreement.

Clerk to discuss with Planning Officer regarding the siting of a temporary structure at Magelake. Locality Budget has been applied for, for the provision of bike racks in the parish, including the playpark, The Square, Magelake and the Village Hall.

26.09.07.06 Allotments

No updates were provided.

26.09.07.07 Parish Maintenance Update

The following items were raised:

- Feedback has been received regarding the pavement being overgrown from the Doctors' Surgery to College Green. Clerk advised to add to Devon County Council's report it section of the website. This has also been raised with Westward Housing directly.

- Feedback was received regarding poor language and aggression, as a result from blocking a road in Ashill, connected with TTRO 2669045. Clerk to raise this with Keely Brothers.
- Road finish was applied to the incorrect road in Uffculme, leading to complaints from parishioners.
- Correspondence has been received regarding power cuts within the parish. Clerk to raise this with the Network Operator to raise the concerns.
- Railway Path – dogs are not on leads. Restriction signs for cyclists also not present. Clerk to raise with Mike Pollard as this is a Uffculme Heritage Trust site.
- Keep Clear markings to the top of Bridge Street faded. These are already included as part of the highways tracker.

26.09.07.08 Traffic and Speeding Issues/Community Speed Watch

A question was raised by Councillor Phil Cornish as to whether the Council felt that the introduction of the 20MPH limit was effective. The overall feeling of the group was that it was. The Council are eagerly awaiting the VAS installation to the village. 20's Plenty signs are still to be installed. Community Speedwatch online course is still to be completed by Councillor Edwards. It is still the anticipation that the limit of the Uffculme Straight be lowered within the future and the Council supports this. Spotlight in October to detail section on traffic and speed.

Next joint meeting is due to take place on 15/09, Councillor Phil Cornish to stand in for Councillor Edwards.

26.09.07.09 Schools Update

No updates were provided.

26.09.07.10 Uffculme Village Hall

No updates were provided. Fundraising continues to take place.

26.09.07.11 Magelake Committee / Repairs

No updates were provided. Clerk advised that there are items of maintenance needed on site. Quotations to be brought forward to the next meeting for discussion.

26.09.07.12 Youth Working Group

No updates were provided.

26.09.07.13 Community Crisis (previously Ukrainian Crisis)

Councillor Peter Cornish advised that reminders had been sent to both the Post Office and the MP requesting an update, but no response has been received. The last update was received 3 weeks ago, when it was advised that an update will be given when there is further information to provide. Members congratulated Councillor Peter Cornish for his efforts in supporting a post office provision in the village. Entry to be added to Spotlight to encourage parishioners to comment in support of a post office provision also, directing to the Post Office website.

26.09.07.14 Play Areas

The Clerk advised that the new play unit is broken and due to be fixed on 09/09, along with the removal of cement from old equipment that was meant to be removed at install stage. Consultation for Pathfields to be done in the Autumn.

26.09.07.15 Community Road Warden Scheme

No updates were provided.

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26.09.08 Police Report

Councillor Strawbridge advised that there were 11 recordable crimes in July, with 7 loosely related to violence – with most being domestic in nature, and 2 counts of arson. All Members encouraged to report any instances of crime to the police (999 or 101). Cullompton currently being focused on due to an increase of antisocial behaviour and Crediton, due to street drinking. It was raised that there was an instance of drink driving in Ashill at Bradfields recently that was reported to the police, with no action being taken. This is to be raised with Councillor Strawbridge for discussion further with D&C Police.

26.09.09 Clerk's Report

The Clerk's report was tabled at the meeting (appended). No questions were raised in respect of these items.

Meeting Close: 20:58

The next meeting of the Council will be held on Monday 5th October 2026, subject to confirmation by the Clerk.

MDDC Report for September 2026
For regular updated news please follow
https://www.middevon.gov.uk/news-items/
Could local council please email or call with any work they would like us to uptake.

Resignation

24/8/26 Cllr Luke Taylor former leader of Mid Devon District Council submitted his resignation.

Changes to Cabinet

Cllr Matt Fletcher will be replaced by Cllr Lloyd Knight with effect from the 15/8/26. He will take over the same Cabinet responsibility (i.e. the People Development portfolio).

Local Government Reorganisation

The government has allocated £900,000 in transition support for each new unitary announced and areas will receive a further £150,000 per unitary authority to support the recruitment of directors of statutory upper-tier services such as adult social care, children's services and public health.

Local Government Reorganisation (LGR) in Devon continues to move forward, with key leadership and electoral roles now assigned across the four future unitary councils. For Devon Council, Andy Bates and Stephen Walford have been named Deputy Senior Responsible Officers, while Ken Miles will serve as Returning Officer.

A pan-Devon Programme Management Office is expected to be established by **1 September 2026** to coordinate work across all 11 councils and support delivery of the reorganisation programme.

Council leaders have stressed that maintaining services for residents remains the priority during the transition. Detailed work is still ongoing, and some decisions, including future staffing locations, are not expected until after the election of shadow authorities in **May 2027**, with further clarity anticipated from **autumn 2027**. Staff and communities will continue to receive updates through ongoing engagement and the Future Devon website.

Warding - as a result of Local Government Reorganisation

On **20 July 2026**, the Government told Devon, Plymouth and Torbay councils how many councillors each new unitary authority would have and required interim warding proposals to be submitted by **1 August 2026**. This gave councils about **20 working days** to prepare proposals using existing boundaries and fixed councillor numbers.

The interim arrangements have been designed to ensure lawful elections and effective governance when the new authorities are created. Because of the tight timescale, there was limited opportunity for councillor involvement, public consultation or formal decision-making. Mid Devon has now shared its proposed arrangements with members, and a Devon-wide submission will be made to the Ministry of Housing, Communities and Local Government (MHCLG). Further boundary reviews, public consultation and any necessary Community Governance Reviews, including changes to town and parish councils, will take place after the new authorities are established.

Community Asset Transfers

The asset transfer work continues to progress following the close of the Expressions of Interest stage, with around 80 submissions received under the Council's Community Asset Transfer

Policy. These are now being reviewed by officers to assess compliance with the policy and to gather supporting information on the assets concerned.

The Corporate Strategic Asset Advisory Group (CSAAG) is being convened to consider the Expressions of Interest and make recommendations on the next steps. A report to Scrutiny will set out the submissions received and whether they meet the policy requirements.

The intention is for CSAAG's recommendations to be considered by Cabinet in September before a final decision is made by Full Council. Where approved, work will then begin on progressing any agreed sales, leases or transfers, with completion targeted before the end of the financial year.

The Recent Community Network Meeting

This brought together local voluntary, community and public sector organisations to strengthen relationships, share information and explore opportunities for joint working.

Discussions highlighted common challenges, particularly around accessing funding, and the importance of maintaining strong links between organisations supporting local residents.

A key focus was the potential impact of Local Government Reorganisation (LGR), with participants keen to understand how future changes could affect the organisations they represent and the communities they serve. There was also discussion about promoting Tiverton more effectively and improving awareness of the services, facilities and attractions available locally.

Local Green Spaces

Mid Devon District Council is preparing Plan Mid Devon, a new local plan covering the period 2026–2046. The plan will guide future development and the use of land across the district, while identifying those places and environmental assets that warrant protection.

As part of the evidence gathering for Plan Mid Devon, the Council is undertaking a review of Local Green Space designations across the district and inviting parish councils to nominate additional sites for consideration. This will take the form of a 6-week consultation in September and October, with details circulated through Parish Clerks.

Local Green Space is a specific planning designation established through national planning policy. It provides particular protection for green areas that are demonstrably special to the communities they serve. It is not a general designation for every valued open space, recreation ground, playing field or area of countryside. To qualify, land must satisfy all the relevant tests in the National Planning Policy Framework, be supported by proportionate evidence and have a clearly defined boundary capable of being shown on the policies map.

The purpose of this consultation is to identify any additional green areas that parish councils consider may meet the national requirements for designation as Local Green Space. For each new site proposed, the Council will require a clearly defined boundary map, information about the site and its ownership, and sufficient evidence to demonstrate why the particular space is close to the community it serves, demonstrably special and of particular local significance, local in character and not an extensive tract of land.

The submission of a site does not mean that it will automatically be designated. The Council will assess all nominations and will consult further when preparing Plan Mid Devon, the new Local Plan.

Rent Error Update

A rent calculation error, identified during an audit in 2024, affected around 1,200 Mid Devon social housing tenants who were overcharged rent and a further 1,600 tenants who were

undercharged. The issue dates back to 2002 and was found to be similar to problems experienced by a number of other local authorities. Following legal advice, the council has agreed to refund up to six years of overpayments, despite the error extending over a longer period.

An update to Cabinet on **4 August 2026** reported that **402** tenants had received refunds totalling £330,210, including £13,775 in compensation. The process has been particularly complex where rent payments were linked to Housing Benefit or Universal Credit. To date, the council has prioritised cases involving tenants who do not receive benefits, while also carrying out extensive engagement through letters, telephone calls, home visits, website updates and drop-in sessions.

The council has confirmed that it will not seek repayment from tenants who were undercharged rent as a result of the error. However, cases involving Universal Credit remain dependent on decisions by the Department for Work and Pensions (DWP) regarding how any overpayments should be handled. The Housing Regulator continues to be kept informed, with the latest meeting taking place on 21 July 2026.

Meadow Lane Transport Changes

As part of the **Cullompton Relief Road project**, a new pedestrian crossing has been installed on Meadow Lane near the leisure centre, and a shared cycle and pedestrian path is being created between Station Road and Exeter Road via Meadow Lane and CCA land.

Before the relief road opens at the end of next year, double yellow lines will be introduced along the full length of Meadow Lane. These measures will improve visibility, maintain traffic flow, and help ensure Meadow Lane operates safely and efficiently. While this will reduce parking for some residents and leisure centre users, alternative and additional parking options are being explored. Parking demand in the area continues to be monitored, and further updates will be provided in due course.

New Shared-use of bridge marks transfer of land to Cullompton Community Association.

A key milestone has been reached on the Cullompton Relief Road scheme, with the successful installation of a new shared-use bridge on Cullompton Community Association next phase of the project.

Read the full press release at:

https://www.middevon.gov.uk/new-shared-use-bridge-marks-transfer-of-land-to-cullompton-community-association/

Grants relaunched to support town centre shopfront improvements.

Businesses and organisations in Crediton, Cullompton and Tiverton town centres can now apply for funding to improve and enhance their shopfronts, following the relaunch of Mid Devon District Council's shopfront grant scheme. Grants are available up to £2,500 covering up to 70% of eligible project costs.

Read the full press release at:

https://www.middevon.gov.uk/shopfront-refresh-grants-now-open/

Here are the some of the events we supported via the Creative Communities Scheme!

As the Creative Communities Grant Scheme continues to grow, so does its impact. Below is a snapshot of the inspiring work made possible through the programme - projects that enrich public spaces, strengthen community connections, and highlight the unique character of Mid Devon. These stories illustrate the real difference our investment is making on the ground.

To read the full press release: https://www.middevon.gov.uk/creative-communities-good-news-stories/

Thousands of new public EV charger to be installed across Devon Almost 3,000 publicly accessible electric vehicle (EV) charging sockets are set to be installed across Devon as part of a major £30 million investment aimed at expanding the region's charging network. Devon County Council and Torbay Council have appointed three specialist companies: Believ, char.gy and Wenea, to deliver, operate and maintain the new infrastructure over the coming years.
The scheme will see charging points installed in a range of locations, including residential streets, public car parks, parish and community car parks, and on existing lamp columns. The first installations are expected to begin within the next few months.

Mid Devon District Council's residents' app is proving popular, with nearly 3,000 downloads since it launched in June this year. The free app is designed to make accessing council services quicker and easier. Residents can use it to report issues, read council news and receive waste and recycling collection reminders.
Residents can also search and comment on planning applications, contact local councillors, access postcode-specific information and find useful local services, all from their smartphone or mobile device.
Read the full press release: https://www.middevon.gov.uk/residents-making-the-most-of-mid-devons-new-app/

Fly-tipping
The best way to report Fly-tipping any fly-tipping, is to use the online form below, so that there is a formal record of the report and the relevant details and location can be provided to the team:
Fly tipping - MIDDEVON.GOV.UK
Once submitted, the report will come through to Street Scene for review.

A regular trader at Tiverton Pannier Market is celebrating after her business, Devon & Somerset Craft Collective, was selected as a winner of Theo Paphitis' prestigious Small Business Sunday (SBS) initiative.
Deanna Cranmer, who runs Devon & Somerset Craft Collective from Tiverton Pannier Market, was announced as one of last week's winners after showcasing her business through social media.
Read the full press release at:
https://www.middevon.gov.uk/tiverton-pannier-market-trader-celebrates-theo-paphitis-small-business-sunday-win/

31/08/2026
Cllr Cathy Connor
Cllr Gwen DuChesne MBE

Wards of Devon		
Name of ward	**Current electoral areas that comprise it (county divisions, district wards or parishes/parish wards)**	**Number of councillors**
Bradninch and Kentisbeare	Existing district ward of Cullompton Vale and parishes of Bradninch and Kentisbeare	1
Castle and Cove	Existing district ward of Tiverton Castle and Tiverton Town Cove Ward	1
Cullompton	Existing district wards of Cullompton Padbrook and Cullompton St Andrews	2
Hemyock and Rural	Parishes of Clayhanger, Clayhidon, Culmstock, Hemyock, Hockworthy, Holcombe Rogus and Huntsham	1
Lowman and Sampford Peverell	Existing district ward of Tiverton Lowman and parishes of Uplowman and Sampford Peverell	2
Sandford and Taw Vale	Parishes of Brushford, Chawleigh, Eggesford, Lapford, Morchard Bishop, Nymet Rowland, Sandford and Wembworthy	1
Silverton and Cadbury	Parishes of Bickleigh, Butterleigh, Cadbury, Cadeleigh, Cruwys Morchard, Puddington, Silverton and Templeton	1
Thorverton and Creedy	Parishes of Cheriton Fitzpaine, Kennerleigh, Poughill, Shobrooke, Stockleigh English, Stockleigh Pomeroy, Thelbridge, Thorverton, Upton Hellions, Washford Pyne and Woolfardisworthy	1
Tiverton Cranmore	Existing district ward of Tiverton Cranmore	1
Uffculme and Burlescombe	Parishes of Uffculme and Burlescombe	1
Upper Yeo and Taw	Parishes of Bow, Clannaborough, Coldridge, Copplestone, Down St Mary and Zeal Monachorum	1
Westexe and Rural	Existing district ward of Tiverton Westexe and parishes of Bampton, Loxbeare, Morebath, Oakford, Stoodleigh and Washfield	2
Willand and Halberton	Parishes of Willand and Halberton	1
Barnstaple Town Centre and Newport	The existing district ward of Barnstaple Central Following the CGR - The new parish ward of Barnstaple (Newport)	2
Barnstaple with Westacott	Following the CGR - The new parish ward of Barnstaple (Forches and Westacott)	2
Bickington	Following the CGR The new parish wards of: Fremington (Bickington) and Fremington (Woodville)	2
Bishops Nympton and Witheridge	The existing district wards of Bishops Nympton and Witheridge	1

Bratton Fleming and Marwood	The existing district wards of Bratton Fleming and Marwood and the existing parish ward of Goodleigh (Gunn)	1
Braunton, Georgeham and Heanton	The existing district wards of Braunton East, Braunton West and Georgeham and Heanton Punchardon	3
Chittlehampton and Chulmleigh	The existing district wards of Chittlehampton and Chulmleigh	1
Combe Martin and Exmoor Coast	The existing district wards of Combe Martin and Lynton and Lynmouth	1
Fremington and Taw Estuary	The existing district ward of Fremington. The whole parishes of Westleigh, Instow and Horwood Lovacott and Newton Tracey. Following the CGR the new parish ward of Tawstock Rural	2
Ilfracombe and Woolacombe Coast	The existing distrct wards of Ilfracombe East, Ilfracombe West and Mortehoe	3
Landkey and Taw Valley	The existing parishes of Swimbridge and Bishop's Tawton. Following the CGR The new parish of Landkey	1
Pilton and Yeo Valley	Following the CGR The new parish ward of Barnstaple (Pilton) and Barnstaple (Yeo Valley). The existing parish of Pilton West	2
Roundswell	The existing parish ward of Barnstaple (Longbridge). Following the CGR The new parish wards of Fremington (Roundswell) and Tawstock Urban	1
South Molton and North Molton	The existing district wards of South Molton and North Molton	2
Central South Hams	The existing parishes of Ashprington, Cornworthy, Diptford, Halwell and Moreleigh, Harberton and North Huish	1
Dartmouth	The existing parish of Dartmouth	1
Kingsbridge North	The existing parish wards of Kingsbridge East and Kingsbridge North	1
Kingsbridge Rural	The existing parishes of Buckland-Tout-Saints, Churchstow, Loddiswell, West Alvington and Woodleigh. The existing parish ward of Kingsbridge Westville	1
Salcombe and Thurlestone	The existing parishes of Malborough, Salcombe, South Huish, South Milton and Thurlestone	1
South Hams East	The existing parishes of Blackawton, Dittisham, East Allington, Slapton, Stoke Fleming and Strete	1
South Hams North	The existing parishes of Buckfastleigh West, Dean Prior, Holne, Rattery, South Brent and Staverton	1
South Hams West	The existing parishes of Aveton Gifford, Bigbury, Kingston, Modbury and Ringmore	1

Start Bay	The existing parishes of Charleton, Chivelstone, East Portlemouth, Frogmore and Sherford, South Pool and Stokenham	1
Totnes and Dartington	The existing parishes of Dartington and Totnes	2
Ashburton and Buckfastleigh	The existing parishes of Ashburton, Bickington, Buckfastleigh, Woodland	2
Bovey Tracey and Haytor Vale	The existing parishes of Bovey Tracey, Ilsington	2
Dartmoor North and East	The existing parishes of Buckland-In-The-Moor, Lustleigh, Manaton, North Bovey, Widecombe-In-The-Moor, Moretonhampstead	1
Teign Valley	The existing parishes of Ashton, Bridford, Christow, Doddiscombsleigh, Dunsford, Hennock, Trusham	1
Appledore	The existing district ward of Appledore	1
Bideford East and South	The existing district wards of Bideford East, Bideford South	2
Bideford North and West	The existing district wards of Bideford North, Bideford West	2
Broadheath	The existing district ward of Broadheath	1
Great Torrington	The existing district ward of Great Torrington	1
Hartland	The whole parishes of Bradworthy, Clovelly, Hartland, Lundy, Welcombe, Woolfardisworthy	1
Holsworthy	The existing district ward of Holsworthy	1
Milton and Tamarside	The whole parishes of Bradford, Bridgerule, Cookbury, Hollacombe, Holsworthy Hamlets, Milton Damerel, Pancrasweek, Pyworthy, Sutcombe, Thornbury	1
Monkleigh and Putford	The whole parishes of Abbots Bickington, Abbotsham, Alwington, Buckland Brewer, Bulkworthy, East Putford, Frithelstock, Landcross, Littleham, Monkleigh, Parkham, Weare Giffard, West Putford	1
Northam	The existing district ward of Northam	1
Shebbear and Langtree	The existing district ward of Shebbear and Langtree	1
Two Rivers, Three Moors and Winkleigh	The existing district wards of Two Rivers and Three Moors, Winkleigh	2
Westward Ho!	The existing district ward of Westward Ho!	1

Dartmoor Forest and Mary Tavy	The existing parishes of Dartmoor Forest, Lydford, Mary Tavy, Meavy, Peter Tavy, Sampford Spiney, Sheepstor, Walkhampton	1
Chagford and South Tawton	The existing parishes of Chagford, Drewsteignton, Gidleigh, South Tawton, Spreyton, Throwleigh	1
North Tawton and Sampford Courtenay	The existing parishes of Belstone, Bondleigh, Broadwoodkelly, Exbourne, Jacobstowe, Monkokehampton, North Tawton, Sampford Courtenay, Sticklepath	1
Okehampton	The existing parishes of Inwardleigh, Okehampton, Okehampton Hamlets	2
Hatherleigh and Northlew	The existing parishes of Beaworthy, Bratton Clovelly, Germansweek, Hatherleigh, Highampton, Iddesleigh, Meeth, Northlew, Sourton, Lands common to the Parishes of Bridestowe and Sourton	1
Lifton and Milton Abbot	The existing parishes of Bradstone, Brentor, Bridestowe, Coryton, Dunterton, Kelly, Lewtrenchard, Lifton, Marystow, Milton Abbot, Stowford, Sydenham Damerel, Thrushelton	1
Tavistock and Lamerton	The existing parishes of Gulworthy, Lamerton, Tavistock, Whitchurch	3
Buckland Monachorum and Bere Ferrers	The existing parishes of Bere Ferrers, Buckland Monachorum, Horrabridge	2
Axminster	Parishes of All Saints, Axminster, Axmouth, Combpyne and Rousdon, Hawkchurch, Musbury, Uplyme	3
Coly Valley	Parishes of Colyford, Colyton, Farway, Northleigh, Offwell, Southleigh, Widworthy	1
Dunkeswell and Blackdown	Parishes of Awliscombe, Combe Raleigh, Cotleigh, Dunkeswell, Luppitt, Monkton, sheldon, Upottery	1
Feniton and Tale Vale	Parishes of Broadhembury, Feniton, Payhembury, Plymtree, Talaton	1
Honiton	Parishes of Buckerell, Gittisham, Honiton	3
Ottery St Mary	Parishes of Ottery St Mary	2
Seaton	Parishes of Beer, Branscombe, Seaton	2
Sidmouth and Newton Poppleford	The existing district wards of Sidmouth Sidford, Sidmouth Rural and Newton Poppleford and Harpford	3
Sidmouth Town	The existing district ward of Sidmouth Town	1
Yarty and Newbridges	Parishes of Chardstock, Dalwood, Kilmington, Membury, Shute, Stockland, Yarcombe	1

Uffculme Parish Council

PAYMENTS & RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
59	Clerk's Salary	01/07/2026		Treasurers Account	Wages - July	Payment - Clerk's Wages	Gemma Cole	Z	-1,000.00		-1,000.00
55	Clerk's Salary	07/07/2026		Treasurers Account	Pension - June	Payment - Clerk's Wages	Devon County Council	Z	-336.65		-336.65
56	Repairs & Renewals - General i	07/07/2026		Treasurers Account	Toilet Cleaning - Ju	Payment - Public Toilet Cleanin	Bubbles Exterior Cleaning	Z	-195.00		-195.00
57	Street Cleaning	07/07/2026		Treasurers Account	Extras - June	Payment - Street Scene - Bins	Jess Lucas	Z	-130.00		-130.00
8	Interest Receivable - Premier I	09/07/2026		Commercial Instant A		Receipt - Bank Interest	Lloyds Bank	Z	58.41		58.41
60	Clerk's Salary	09/07/2026		Treasurers Account	July Wages - Top U	Payment - Clerk's Wages	Gemma Cole	E	-76.97		-76.97
58	Clerk's Expenses - Telephone, (	13/07/2026		Treasurers Account	Quarter 1 - 2026	Payment - Clerk's Expenses	Gemma Cole	X	-71.32	-3.11	-74.43
73	Clerk's Salary	14/07/2026		Treasurers Account	Tax and NI - Q1	Payment - Clerk's Wages	HMRC	Z	-617.17		-617.17
67	Admin Expenses - PPS, Payroll,	14/07/2026		Treasurers Account	Internal Audit 202!	Payment - Internal Audit	Parish and Town Auditing S	Z	-295.00		-295.00
69	Admin Expenses - PPS, Payroll,	14/07/2026		Treasurers Account	Subscription - Apri	Payment - Scribe - Accounts Sy	STARBOARD SYSTEMS	S	-76.00	-15.20	-91.20
70	Admin Expenses - PPS, Payroll,	14/07/2026		Treasurers Account	Subscription - May	Payment - Scribe - Accounts Sy	STARBOARD SYSTEMS	S	-76.00	-15.20	-91.20
71	Admin Expenses - PPS, Payroll,	14/07/2026		Treasurers Account	Subscription - June	Payment - Scribe - Accounts Sy	STARBOARD SYSTEMS	S	-76.00	-15.20	-91.20
72	Admin Expenses - PPS, Payroll,	14/07/2026		Treasurers Account	Subscription - July	Payment - Scribe - Accounts Sy	STARBOARD SYSTEMS	S	-76.00	-15.20	-91.20
61	Street Cleaning	14/07/2026		Treasurers Account	Litter Picking - May	Payment - Street Scene - Litter	Belinda Martin	Z	-392.00		-392.00
62	Street Cleaning	14/07/2026		Treasurers Account	Litter Picking - Jun	Payment - Street Scene - Litter	Belinda Martin	Z	-392.00		-392.00
64	Green Team - Fridge Hire	14/07/2026		Treasurers Account	Fridge Hire - June	Payment - Green Team - Fridge	Pickerings	S	-97.02	-19.40	-116.42
65	Planters in The Square	14/07/2026		Treasurers Account	Square Planters - (	Payment - Planters in the Squa	Uffculme Green Team	Z	-80.00		-80.00
63	Playground Maintenance	14/07/2026		Treasurers Account	Maintenance - Play	Payment - Maintenance - Playp	Bradfords	S	-73.10	-14.62	-87.72
66	Magelake - External Maintenan	14/07/2026		Treasurers Account	Magelake - Grounc	Payment - Magelake - Ground I	Countrywide Grounds Main	S	-129.31	-25.86	-155.17
68	Magelake - External Maintenan	14/07/2026		Treasurers Account	Magelake - Grounc	Payment - Magelake - Ground I	Countrywide Grounds Main	S	-228.62	-45.72	-274.34
74	Community Fund (including £2.	14/07/2026		Treasurers Account	Grant - History Gro	Payment - Grant	Uffculme History Society	Z	-690.56		-690.56
75	Admin Expenses - website, em	21/07/2026		Treasurers Account	Website Hosting	Payment - Web and Email	WIX.com	S	-1,008.00	-201.60	-1,209.60
7	Burial Receipts - Uffculme Cem	24/07/2026		Treasurers Account	Holt Fees	Receipt - Cemetery Fees	Fine Memorials	Z	150.00		150.00
76	Clerk's Expenses - Telephone, (	24/07/2026		Treasurers Account	Clerk's Phone - Jul	Payment - Clerk's Phone	Tamar Telecommunications	S	-12.50	-2.50	-15.00
78	Grass Cutting Contract	27/07/2026		Treasurers Account	Grass Cutting Cont	Payment - Grass Cutting Contra	Jess Lucas	Z	-1,756.25		-1,756.25
77	Magelake - General Maintenanc	27/07/2026		Treasurers Account	Magelake - Roof R	Payment - Magelake - Maintena	Wayne Cole Roofing	Z	-200.00		-200.00
79	Admin Expenses - PPS, Payroll,	28/07/2026		Treasurers Account	Bank Service Fees	Payment - Bank Service Charge	Lloyds Bank	Z	-4.25		-4.25
								Total	**-7,881.31**	**-373.61**	**-8,254.92**

Uffculme Parish Council – Closed Circuit Television (CCTV) Policy

1. Purpose of the Policy
This policy sets out how Uffculme Parish Council manages, operates and governs its CCTV systems installed across Uffculme Village, including the playparks, the Bowling Club and The Square. The policy ensures compliance with the UK GDPR, the Data Protection Act 2018 and the Surveillance Camera Code of Practice.

The purpose of the CCTV system is to:

- Promote community safety
- Deter anti-social behaviour, vandalism and crime
- Protect parish assets
- Assist Devon & Cornwall Police in the investigation of offences
- Provide reassurance to residents and visitors

The system is **not** used for monitoring staff, councillors or routine public behaviour.

2. Scope
This policy applies to:

- All CCTV cameras owned or operated by Uffculme Parish Council
- All footage captured by those cameras
- The Clerk, who is the sole authorised operator
- Any third parties who may receive footage (e.g. Police)

The policy does **not** apply to privately owned CCTV systems.

3. System Description
Locations
CCTV cameras are installed at:

- Uffculme Skate Park and BMX
- Highland Terrace War Memorial Playgrounds
- Uffculme Bowling Club
- The Square
- Any additional public-interest locations approved by Council

Technical Features

- Video only (no audio recording)
- Fixed-point cameras with no facial recognition or analytics
- Time/date stamped footage
- Encrypted local storage
- Automatic 30-day deletion cycle

4. Lawful Basis
The lawful basis for processing CCTV footage is:
Article 6(1)(e) – Public Task
Necessary for crime prevention, public safety and protection of parish assets.
Article 6(1)(f) – Legitimate Interests
Where relevant for the protection of council property and community wellbeing.

Special Category Data
Not intentionally captured. Any incidental capture is processed under **Article 9(2)(g)** (substantial public interest).

5. Governance & Responsibilities
Data Controller
Uffculme Parish Council
System Operator
The Parish Clerk is the sole authorised person with access to the CCTV system.
Responsibilities of the Clerk

- Ensure secure operation of the system
- Control access to footage
- Maintain access logs
- Respond to police requests
- Ensure compliance with retention periods
- Report any data breaches to the Council and ICO where required

Responsibilities of the Council

- Approve the CCTV policy
- Review the DPIA annually
- Ensure signage is maintained
- Oversee compliance with legislation

6. Access to Footage
Internal Access

- Only the Clerk may access footage.
- West Country Tech (installers) have the ability to access data if footage is required for a formal complaint or legal matter.

External Access
Footage may be disclosed only to:

- Devon & Cornwall Police, upon formal written request
- Legal representatives where required by law
- Insurance providers where necessary for claims involving parish property

Footage is not shared with members of the public, media or private organisations.
All disclosures are logged.

7. Retention & Storage

- Footage is retained for 30 days.
- Automatic deletion is enabled.
- Footage required for police investigations may be retained longer, with justification recorded.
- Footage is stored on encrypted parish-owned equipment.
- No cloud storage is used unless required for evidential transfer.

8. Signage & Public Awareness
Clear signage is displayed at all CCTV locations stating:

- That CCTV is in operation
- The purpose of the system
- The Data Controller (Uffculme Parish Council)
- Contact details for enquiries

The Council publishes a CCTV Privacy Notice on its website.

9. Data Subject Rights
Individuals have the right to:

- Raise a Subject Access Request to request access to footage in which they appear
- Request correction of inaccurate data
- Request deletion of footage (where lawful)
- Raise concerns or complaints

Requests must be made in writing to the Clerk. Footage containing third parties may be redacted or refused where disclosure would be unlawful.

10. Security Measures

- Password-protected system
- Encrypted storage
- Access logs maintained
- No remote access except via secure VPN
- Regular maintenance and contractor support
- Incident reporting procedure in place

11. Breach Management
Any suspected data breach must be reported immediately to the Clerk and the Council. Where required, the Clerk will notify the ICO within 72 hours.

12. Review & Audit
This policy will be reviewed:

- Annually
- When new cameras are installed
- When technology changes
- After any incident or complaint involving CCTV

The DPIA will be updated alongside the policy.

13. Policy Adoption
This CCTV Policy was adopted by Uffculme Parish Council on: 7th September 2026

HOSTING AND WAYLEAVE AGREEMENT
For the Siting of Closed-Circuit Television (CCTV) Equipment
This Agreement is made on the ___ day of _____ 2026
Between:

1. **Uffculme Parish Council**, c/o 1 Deepway, Tiverton, EX16 4DQ (the *"Council"*); and
2. [redacted] (the *"Host"*).

Together referred to as *the Parties*.

1. Purpose of Agreement
1.1 The Council wishes to install and operate CCTV equipment on the Host's building for the purposes of crime prevention, public safety, and community protection within Uffculme parish.
1.2 The Host agrees to permit the Council to site, maintain, and operate the CCTV equipment on the building subject to the terms of this Agreement.

2. Description of Equipment
2.1 The equipment to be installed comprises:

- CCTV camera(s)
- Mounting brackets and fixings
- Cabling
- Network transmission equipment
- Power supply components
- Any associated signage required by law

2.2 All equipment installed under this Agreement shall remain the sole property of Uffculme Parish Council at all times.

3. Licence to Install and Operate
3.1 The Host grants the Council a non-exclusive licence to:

- Install the CCTV equipment on the exterior of the building;
- Access the equipment for maintenance, inspection, repair, or upgrade;
- Operate the equipment continuously or at intervals determined by the Council.

3.2 The Council shall ensure that installation and operation comply with all relevant legislation, including the Data Protection Act 2018, UK GDPR, and the Surveillance Camera Code of Practice.

4. Wayleave and Electricity Contribution
4.1 The Host agrees to permit the Council to draw electricity from the building's supply for the operation of the CCTV equipment.

4.2 In consideration of this, the Council shall pay the Host a wayleave payment of £___ per year, representing a contribution towards electricity usage.
4.3 The wayleave payment shall be reviewed annually and may be adjusted by mutual agreement.
4.4 The Host shall not disconnect or interfere with the power supply to the CCTV equipment except in an emergency or with prior written notice to the Council.

5. Access Rights
5.1 The Council and its authorised contractors shall have reasonable access to the building at agreed times for installation, maintenance, repair, or removal of the equipment.
5.2 In emergency circumstances, access may be required without prior notice, and the Host shall not unreasonably refuse such access.

6. Responsibilities of the Council
6.1 The Council shall:

- Install the equipment safely and securely;
- Ensure compliance with all legal requirements relating to CCTV operation;
- Maintain the equipment in good working order;
- Display appropriate signage indicating CCTV operation;
- Hold and process data lawfully and securely.

7. Responsibilities of the Host
7.1 The Host shall:

- Permit installation and ongoing operation of the equipment;
- Not tamper with, move, or obstruct the equipment;
- Notify the Council promptly of any damage, malfunction, or safety concern;
- Allow reasonable access for maintenance.

8. Liability and Indemnity
8.1 The Council shall be responsible for any damage caused to the Host's building arising directly from installation or maintenance of the equipment, except where such damage results from the Host's negligence or interference.
8.2 The Host shall not be liable for any failure of the CCTV equipment or any consequences arising from its operation.
8.3 The Council shall indemnify the Host against any claims arising from the Council's operation of the CCTV system, except where caused by the Host's negligence.

9. Duration and Termination
9.1 This Agreement shall commence on the date above and continue until terminated by either Party.
9.2 Either Party may terminate the Agreement by giving three months' written notice.
9.3 The Council may terminate immediately if the Host interferes with the equipment or breaches the terms of this Agreement.
9.4 Upon termination, the Council shall:

- Remove all equipment within 30 days;
- Make good any damage caused by removal;
- Cease drawing electricity from the Host's supply.

10. Removal Clause
10.1 The Council reserves the right to remove the equipment at any time for operational, technical, or strategic reasons.
10.2 The Host shall permit access for removal and shall not obstruct or delay the process.
10.3 All equipment shall be removed safely, and the Council shall reinstate any affected surfaces to a reasonable standard.

11. Insurance
11.1 The Council shall maintain appropriate public liability insurance covering the installation and operation of the CCTV equipment.
11.2 The Host shall not be required to insure the CCTV equipment.

12. General Provisions
12.1 This Agreement does not create any tenancy or property interest.
12.2 Any variations must be made in writing and signed by both Parties.
12.3 This Agreement is governed by the laws of England and Wales.

13. Signatures
Signed for and on behalf of the Council:

Name: _____

Position: _____

Signature: _____

Date: _____

Name: _____

Position: _____

Signature: _____

Date: _____

Signed for and on behalf of the Host:

Name: _____

Position: _____

Signature: _____

Date: _____

Data Protection Impact Assessment (DPIA) – Uffculme Parish Council CCTV System

1. Project Overview
System: Fixed-point CCTV cameras installed across Uffculme Village
Locations:

- Uffculme Skate Park and BMX
- Highland Terrace War Memorial Playgrounds
- Uffculme Bowling Club
- The Square
- Any additional public-interest locations approved by Council

Purpose: To enhance community safety, deter anti-social behaviour, support crime prevention and assist Devon & Cornwall Police in investigations where proportionate and lawful.

Data Controller: Uffculme Parish Council

System Management: Access restricted to the Parish Clerk, with disclosure to the Police, only upon formal written request.

2. Lawful Basis for Processing
Primary lawful basis:
Public Task – Article 6(1)(e) UK GDPR Processing is necessary for the performance of a task carried out in the public interest, namely:

- Crime prevention
- Public safety
- Protection of parish assets
- Supporting law enforcement

Secondary lawful basis (where applicable):
Legitimate Interests – Article 6(1)(f) For the protection of parish property and community wellbeing.

Special category data:
The system is not intended to capture special category data. Any incidental capture is processed under **Article 9(2)(g)** (substantial public interest).

3. Description of the Processing
Data collected:

- Video footage of public spaces
- Images of individuals in those spaces
- Time/date metadata

No audio recording
No facial recognition, behavioural analytics or automated decision-making.

Retention period:

- 30 days, unless footage is required for a police investigation.
- Footage retained longer only under a documented police request.

Access controls:

- The Clerk is the sole authorised operator.
- Access is logged and auditable.
- Police access only via formal written request (email or form).

Storage:

- Encrypted storage on secure parish-owned equipment.
- No cloud transfer unless required for police evidence.

4. Consultation

Internal consultation:

- Parish Council members
- Clerk (system operator)
- Contractor installing CCTV

External consultation:

- Devon & Cornwall Police (crime prevention advice)
- Public notices displayed at all CCTV locations
- Privacy signage installed at each camera site

5. Assessment of Necessity & Proportionality

Necessity:

The parish has experienced:

- Anti-social behaviour in playparks
- Vandalism at the public toilets
- Safety concerns in The Square
- Damage to parish assets

CCTV provides a proportionate and effective deterrent and evidential tool.

Proportionality:

- Cameras are positioned to avoid private homes and non-public areas.
- No intrusive zooming or tracking.
- Only minimal data required for the stated purpose is collected.
- Strict access controls prevent misuse.

6. Risk Assessment

Risk 1: Unauthorised access to footage

Likelihood: Low **Impact:** High

Mitigation:

- Clerk-only access
- Password-protected system
- Encrypted storage
- Access logs retained for audit
- No remote access unless secured via VPN

Risk 2: Excessive or intrusive surveillance
Likelihood: Medium **Impact:** Medium
Mitigation:

- Cameras positioned to avoid private property
- Regular review of camera angles
- Clear signage informing the public
- Annual DPIA review

Risk 3: Data retention beyond lawful period
Likelihood: Low **Impact:** Medium
Mitigation:

- Automated 30-day deletion
- Manual override only when police request evidence
- Clerk responsible for retention compliance

Risk 4: Inappropriate disclosure to third parties
Likelihood: Low **Impact:** High
Mitigation:

- Disclosure only to Police
- Formal written request required
- Clerk logs all disclosures
- No sharing with private individuals or organisations

Risk 5: System failure or data loss
Likelihood: Medium **Impact:** Medium
Mitigation:

- Regular maintenance
- Secure backup of critical system settings
- Contractor support agreement
- Incident reporting procedure in place

Risk 6: Public concern or perception of surveillance
Likelihood: Medium **Impact:** Low
Mitigation:

- Transparent DPIA publication
- Clear signage
- Public explanation of purpose and safeguards
- No audio or advanced analytics

7. Residual Risk
After mitigation, residual risk is assessed as Low to Medium, acceptable for a public-interest CCTV system.

8. Approval & Review
Approved by: Uffculme Parish Council
Operational Lead: Parish Clerk
Review cycle: Annual, or sooner if:

- Camera locations change
- System capabilities change
- New risks emerge
- Police request changes to access arrangements

9. Summary Statement
The CCTV system across Uffculme Village is necessary, proportionate and compliant with UK GDPR and the Data Protection Act 2018. Strict access controls - Clerk only, with Police access on formal request - ensure privacy risks are minimised and community safety benefits are maximised

10. Policy Adoption
This Data Protection Impact Assessment was adopted by Uffculme Parish Council on: 7th September 2026

clerk@uffculmeparishcouncil.gov.uk

From: [redacted]
Sent: 29 August 2026 17:07
To: Gemma Cole
Subject: Request for grant
Attachments: Uffculme ditch edges quote.doc

Dear Uffculme Parish Council

Uffculme bowling club would like to thank the Parish Council for the ongoing support you have given the club. The club would like to apply to the Parish Council for a grant to replace existing green perimeter timber boards.

The outdoor bowling season is now drawing to a close, with that in mind we are looking at the maintenance required prior to the start of the 2027 season. Following a recent site meeting and inspection of the green it has been identified that the timber boards around the perimeter of the playing green desperately needs replacing to avoid the edge of the green collapsing.

The boards, which we don't think have been replaced for 20+ years, have now deteriorated. They have started to collapse and have become a Health & Safety issue for any member or visitor stepping on the edge of the green.

Max from Maxworks, our green contractor who deals with the general maintenance during the winter months has advised that the boards should be replaced as soon as possible to avoid subsidence of the playing surface. Max has also identified that the green will also require levelling in certain areas of the green.

The recommendation is to use treated c24 timbers and to apply extra protection to prolong the life of the boards, hopefully for a further 20 years, depending on weather conditions.

Please find attached the report and quote from Maxworks for the proposed work required. Maxworks specialises in the care and advice for sports surfaces including other local bowling greens.

We hope the Parish Council will accept our application for a ground maintenance grant at the Bowling club and look forward to your response.

Kind regards

Sally Cooke
[redacted]
Secretary, Uffculme Bowling Club



Uffculme Bowling Club

[redacted]

12th August 2026

Good morning Sue,

Thankyou for having me over to the Bowling Club yesterday to discuss works needed to the bowling green edges.
After taking a look at the ditch edges and checking with a laser level, the timber edges have deteriorated to the point of collapse and now the edges of the green have started to collapse, I would suggest that the existing timber to be removed, the edge of the green to be cut away, then replace with new timber edges, using treated c24 timbers and applying extra protection to prevent deterioration in the near future.
Once the new edges are installed, I would lay in a 50/50 mix of sports sand and sterilised soil to get the levels back and make the surrounds safe, the re-seed.

The total cost of works including waste removal is £4028.00+ VAT

If this is of interest, please let me know, or any further questions, please ask.

Regards

Max

Max Works [redacted]

CULM VALLEY COMETS
BASKETBALL CLUB

We are an established volunteer led children's community basketball club based at Uffculme Academy School.

The club which has been in existence for over 22 years works with children from 7 years to 18 from a variety of backgrounds and schooling with its members from the locality, such as Uffculme, Kentisbeare, Hemyock, Culmstock and many others enjoying a relaxed and inclusive environment.

We offer the players the opportunity to take part in a tournament structure along with several other clubs around the area.

The Parish Fund were kind to help the club out in its very early years with competition kits and these are now badly in need of replacement.

The cost of the kits are very much out of reach for the majority of the club and hence the need to seek funding from an outside source.

Would it be possible for the fund to assist the club once again to help us locating funds.

I have spoken with a local company – Activate Wear based in Kentisbeare and obtained quotations for the supply of the following:-

U/12 kits £32 per child inc VAT
U/18 kits £39 per child inc VAT

To fund what we would need in total would amount to just under £900 and if the fund can help the club in any way it would be much appreciated.

Thank you

STEPHEN GREEN
Club Manager

clerk@uffculmeparishcouncil.gov.uk

From: Terry [redacted]
Sent: 13 August 2026 17:11
To: Gemma Cole
Subject: Ashill Village Hall
Attachments: 1000029959.jpg; 1000029968.jpg; 1000029969.jpg; 1000029967.jpg; 1000029960.jpg

Dear Gemma

On behalf of the committee of Ashill Village Hall I am asking for the Parish Council to consider a grant for the following equipment for the village hall.
DCEG40D Glasswasher , the cost of this is £1109.55 + £221.95 vat, total £1331.70.

Upgrade to the sound system including, speakers, Bluetooth and wireless microphone. Cost £2198.00

Hearing Loop System £1498.00
Loop tester £69.00
Loop Indicator Plate £99.00

The total cost for all the above is £5195.70. As this is over the grant level of £5,000.00, the village hall will pay the additional costs.

I enclosed herewith quotations/data sheets for your information.

If you have any queries or would like further information please do not hesitate to contact me.

Kind regards

Terry Edwards
Secretary Ashill Village Hall

clerk@uffculmeparishcouncil.gov.uk

From: Tamsin [redacted]
Sent: 14 August 2026 16:52
To: clerk@uffculmeparishcouncil.gov.uk
Subject: Community Grant Support for Strength and Balance Project for the Elderly
Attachments: Strength and Balance with Tamsin_Poster .pdf

Hello,

I hope you're well and enjoying the summer. My name is Tamsin and I am an Uffculme resident. I am writing to you to inquire about applying for the Community Grant to run a Strength and Balance Falls Prevention project for elderly people in the Uffculme community.

I am an experienced Postural Stability Instructor for Exercise for the Prevention of Falls for the Elderly (FaME - Falls Management Exercise) and I have recently run a Strength and Balance project in Uffculme delivering these sessions at Markers Housing for the residents there and received very positive feedback from the participants. We were able to offer the sessions to the community there for free thanks to a different grant. The residents there who participated have all requested for the sessions to continue and I am looking into avenues for how I might be able to offer them this and expand the classes to benefit other elderly Uffculme residents, including those from Trafalgar Court, who have approached me to request I deliver sessions for their residents, having heard about the ones at Markers.

I am attaching a flyer with more information about the classes and also a link for a video about a programme that I worked on for the Wellmoor project in Crediton and Dartmoor (this had slightly more of a dance focus). Below I have also included some quotes from Markers residents about the impact of the sessions for them.

Participants in my sessions reported noticeable improvements in their strength, balance, endurance, confidence and overall physical and mental wellbeing. Many felt they were able to navigate daily functional tasks more efficiently, such as getting up out of chairs/bed/cars, managing stairs and walking tasks/navigating obstacles when walking. They feel less fear of falling and more equipped with tools of what to do if they do fall (we cover the physio-approved backwards chaining sequence and discuss falls management around the home and when out and about).

Participants also felt the sessions had given them tools to manage stiffness and help themselves to release tension in their daily lives.

Some Participant Feedback from the pilot project in Markers Community in Uffculme:

"This has been so good for me. I was depressed and it lifted me. When I felt jittery it calmed me. Socially, I feel more as if I belong to the others. It's made my social situation much better."

"I enjoyed the strength and balanced sessions very much indeed. Although I am fit for my age all the tips we learnt will keep me even fitter. Doing the movement together helped us get to know each other. It was very good for mental health. I think the sessions were very well-balanced. Altogether an excellent course. Thank you, Tamsin."

"When the delivery driver comes I can now shoot up off the sofa and I wouldn't have been able to do that before. I was surprised how quickly I was up and off. I also wasn't using my stairs, but I am using them again since starting this course."

Through a Parish Council Community Fund Grant I would like to run an on-going Strength and Balance Falls Prevention Project for the Markers residents and the wider Uffculme elderly community. As the demographic the sessions are for are all retired and do not have disposable incomes, my hope is to offer these classes to them for free, with the support of the grant, which would fund my time in running the sessions. Consistency of practice is a big part in maintaining the benefits of taking part in falls prevention

sessions, so my hope would be to secure funding for an academic year, but if this were not possible, even starting with one term would be wonderful.

The cost of 3 terms (one full academic year, 42 term-time sessions of 1 hour weekly at a cost of £70 per session, including preparation and planning time) would be **£2940**. This would run from Autumn 26 – summer 27.

If this kind of funding were not available, a shorter possibility could be support for two terms at £1960, one term at £980, or a single half-term at £490.

I would be really grateful to know if this project is something you could consider to support the elderly community of Uffculme. Many thanks for your time.

Warmest wishes,

Tamsin

https://www.youtube.com/watch?v=mRnE9uobJd4

clerk@uffculmeparishcouncil.gov.uk

From: Elise [redacted]
Sent: 17 August 2026 12:44
To: clerk@uffculmeparishcouncil.gov.uk
Subject: RE: In Person Training

Hi Gemma,
Thank you for your email. I am fine thank you – I hope you are too 😊
I would be happy to deliver an in-person 'being a good councillor' course for you. I do not deliver planning training, as we use a planning expert – Andrew Towlerton, who delivers our planning training. I usually signpost councillors to the training on offer. I can touch on the basics, but I wouldn't want to get into anything complex. Andrew has recently delivered the training in person, for two of our member councils, as he has family in Devon so combines it with a visit! It may be a while though before he can do that again, and we would normally need two councils to be running a session to make it viable for him.

The Zoom sessions coming up though are:
Heritage and Planning Issues: 28th September (18.30-20.00pm)
Introduction to Planning: 19th October (18.30-20.00)

In terms of the Good Councillor course for you, I can tailor it to include other topics though, such as code of conduct (I deliver that as a course in its own right – both online and in person).

The cost for the in person event would be £250 plus VAT (and my mileage) for up to 10 people, and £300 plus VAT for 11-16. You could of course invite other councils to join and share the cost, which often happens and can be a good opportunity to share ideas/experience. Equally though, having the session just for your council can be very beneficial, for new and established councillors, to come together in an informal setting to learn/share.

Please let me know if you would like to make a booking and roughly when – would it be daytime or evening?
Kind regards
Elise

Elise Callaghan
Training Officer
Devon Association of Local Councils Ltd
[redacted]

The content of this email is intended for the named council in membership of DALC and is based on the information provided at the time of the enquiry. Advice given is for the benefit of the named council as a whole and not for any one individual. Information provided is in line with current best practice. Advice from DALC is given in good faith but is no substitute for legal advice from solicitors. If the matter is complex then we ask you to send it by email, and we will respond by email in order to create an audit trail.

Details of our Privacy Policy can be accessed from our website https://devonalc.org.uk/privacy-policy/

Notes for Uffculme Parish Council September 2026 Meeting from Uffculme Green Team Officers

'Wildflower Wander' boards on wall along Commercial Road

We are seeking permission to put 7 di-bond boards at intervals along the stretch of higher wall from the end of the small playpark/beginning of wall below the bowling club with information about why that stretch has wildflowers and is lightly managed to keep pollinator friendly plants. We have been offered a £200 grant from Mid Devon Wildlife Group which will cover virtually the whole cost. This needs to be spent before November so we would appreciate a response from UPC. Our liaison Councillor, Polly Hallchurch, can explain more and please see the attached for drafts of the boards.

n.b. during the drought and hot weather we were unable to 'tidy' that stretch of road so we are conscious that it is not currently looking its best but it is a priority for the Sunday Village Volunteers team to give it some attention and hopefully it is not too late in the season for many of the wildflowers to revive.

Storage Container at Magelake

UPC gave in principle approval to a 20 foot shipping container at Magelake for storage for Green Team equipment, larger item for the Library of Things and there was an indication that the Beavers and Squirrels might benefit from some additional storage space. UPC Clerk asked that we find out if we need planning permission due to the size of the container (same size as two others already on the site, used by the adults and youth football teams – no record of Planning Permission having been sought/needed and no records found of their initial installation then move to current position) even though it is a 'temporary structure'. We have written to MDDC Planning Department but they no longer give free advice to enquiries. They directed us to FAQs and other links but these were not relevant or helpful. Any help that UPC can give would be welcomed. We need the storage fairly urgently due to loss of other space and additional (overspill) storage as the Co-ordinator has had offers of items/equipment to Library of Things for which there is no more room in the garage from which it operates. Please could you advise how we can progress?

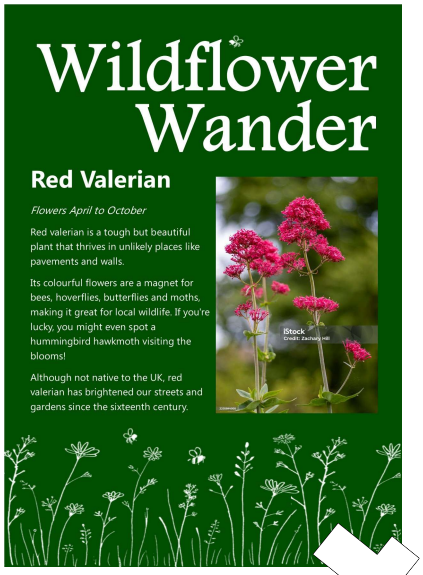
Bicycle Racks in The Square

Green Team officers have had a number of approaches for bicycle owners/riders about proper, robust bicycle racks in The Square. People want to be able to use bikes in and around the village and to attend events in No11 Village Cafe, Square Corner or go the shop or pub (or even Village Hall) and to leave them safely in a central location. We are suggesting that people ask UPC individually so you know there is a request for this, but we're also asking UPC if this can be done. We appreciate it is a Conservation area but given this fits with current District and County initiatives encouraging carbon-free, active travel, we're asking if you could pursue this on behalf of Parishioners.

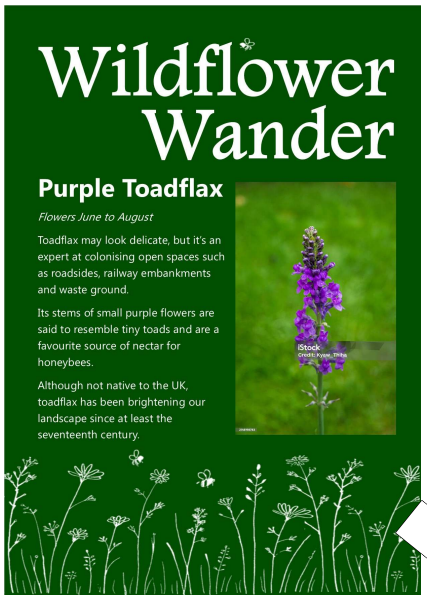
Uffculme Green Team Officers
1st September 2026

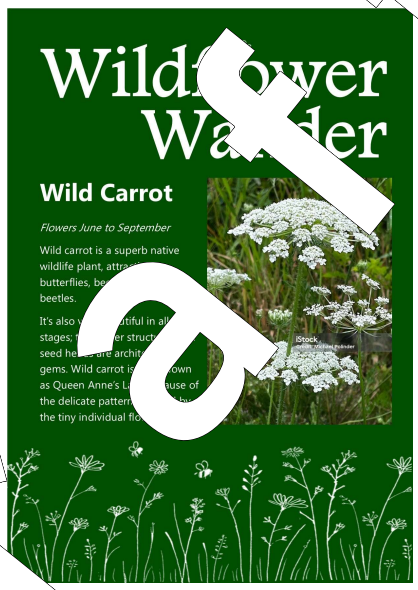
Uffculme Green Team: Small Grant Application to Mid Devon Wildlife
August 2026

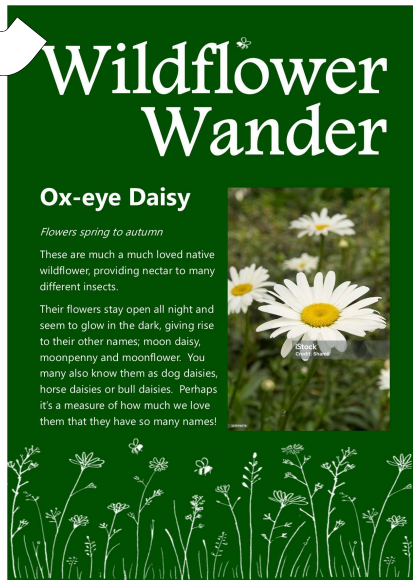














Drafts

£22.00 + VAT each (7 signs) per A3 di-bond sign from **Somerset Sign and Print (£184.80)**

£35.00 + VAT licence for up to 6 images from **iStock (£42.00)**

£226.80 Total

Clerk's Report – 07/09/2026

Local Government Service Pay Award 2026/2027
On 25th August 2026, the National Joint Council for Local Government Services (NJC) concluded negotiations and reached an agreement concerning pay rates for the period from 1st April 2026 to 31st March 2027. Employers are advised to implement the new pay award as soon as practicable. There has been an increase in the pay rate for scale point 25, which applies to the Clerk's position, rising from £18.85 per hour in 2025/2026 to £19.47 per hour for the 2026/2027 financial year.

HATOC and Highways:
There are no recent updates that have been provided from the NHO in regards to the items on the Highways Tracker. Update to be provided for the October meeting.

Advice notes 25 Aug 2026

LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2026/27

This advice note was last updated on 25 August 2026.

The National Joint Council for Local Government Services (NJC) has reached an agreement on rates of pay applicable from 1 April 2026 to 31 March 2027. We encourage employers to implement this pay award as soon as possible.

Backpay for employees who have left employment since 1 April 2026. If an ex-employee requests it, we recommend that employers pay any monies due to that employee from 1 April 2026 to the employee's last day of employment. The table below lists the new pay scales for clerks and other employees employed under the terms of the model contract, including SCPs 50 and above. These should be retrospectively applied from 1 April 2026.

Hourly rates have been calculated using the NJC-agreed formula: annual salary divided by 52.143 weeks (which is 365 days divided by 7) divided by 37 hours (the standard working week).

These hourly rates do not now differ from those published by NJC for principal authorities as the calculation bases are in agreement. The NJC resolved to delete SCP 1 with effect from 1 April 2023, and the NJC has resolved to delete SCP 2 with effect from 1 April 2026.

* Hourly rate

	1 April 2025		1 April 2026		Scale ranges
SCP	**£ per annum**	*** £ per hour**	**£ per annum**	*** £ per hour**	**Based on SCP**
1	Deleted with effect from 1 April 2023				Below LC Scale (for staff other than clerks)
2	£24,413	£12.65	Deleted with effect from 1 April 2026		Below LC Scale (for staff other than clerks)
3	£24,796	£12.85	£25,614	£13.28	Below LC Scale (for staff other than clerks)
4	£25,185	£13.05	£26,016	£13.48	Below LC Scale (for staff other than clerks)
5	£25,583	£13.26	£26,427	£13.70	Below LC Scale (for staff other than clerks)
5	£25,583	£13.26	£26,427	£13.70	LC1 (below substantive range)
6	£25,989	£13.47	£26,847	£13.92	LC1 (below substantive range)
7	£26,403	£13.69	£27,274	£14.14	LC1 (substantive benchmark range)
8	£26,824	£13.90	£27,709	£14.36	LC1 (substantive benchmark range)
9	£27,254	£14.13	£28,153	£14.59	LC1 (substantive benchmark range)
10	£27,694	£14.35	£28,608	£14.83	LC1 (substantive benchmark range)
11	£28,142	£14.59	£29,071	£15.07	LC1 (substantive benchmark range)
12	£28,598	£14.82	£29,542	£15.31	LC1 (substantive benchmark range)
13	£29,064	£15.06	£30,023	£15.56	LC1 (above substantive range)
14	£29,540	£15.31	£30,515	£15.82	LC1 (above substantive range)
15	£30,024	£15.56	£31,015	£16.08	LC1 (above substantive range)
16	£30,518	£15.82	£31,525	£16.34	LC1 (above substantive range)
17	£31,022	£16.08	£32,046	£16.61	LC1 (above substantive range)
18	£31,537	£16.35	£32,578	£16.89	LC2 (below substantive range)
19	£32,061	£16.62	£33,119	£17.17	LC2 (below substantive range)

20	£32,597	£16.90	£33,673	£17.45	LC2 (below substantive range)
21	£33,143	£17.18	£34,237	£17.75	LC2 (below substantive range)
22	£33,699	£17.47	£34,811	£18.04	LC2 (below substantive range)
23	£34,434	£17.85	£35,570	£18.44	LC2 (below substantive range)
24	£35,412	£18.35	£36,581	£18.96	LC2 (substantive benchmark range)
25	£36,363	£18.85	£37,563	£19.47	LC2 (substantive benchmark range)
26	£37,280	£19.32	£38,510	£19.96	LC2 (substantive benchmark range)
27	£38,220	£19.81	£39,481	£20.46	LC2 (substantive benchmark range)
28	£39,152	£20.29	£40,444	£20.96	LC2 (substantive benchmark range)
29	£39,862	£20.66	£41,177	£21.34	LC2 (above substantive benchmark range)
30	£40,777	£21.14	£42,123	£21.83	LC2 (above substantive benchmark range)
31	£41,771	£21.65	£43,149	£22.37	LC2 (above substantive benchmark range)
32	£42,839	£22.20	£44,253	£22.94	LC2 (above substantive benchmark range)
33	£44,075	£22.85	£45,529	£23.60	LC3 (below substantive range)
34	£45,091	£23.37	£46,579	£24.14	LC3 (below substantive range)
35	£46,142	£23.92	£47,665	£24.71	LC3 (below substantive range)
36	£47,181	£24.46	£48,738	£25.26	LC3 (below substantive range)
37	£48,226	£25.00	£49,817	£25.82	LC3 (substantive benchmark range)
38	£49,282	£25.54	£50,908	£26.39	LC3 (substantive benchmark range)
39	£50,269	£26.06	£51,928	£26.92	LC3 (substantive benchmark range)
40	£51,356	£26.62	£53,051	£27.50	LC3 (substantive benchmark range)
41	£52,413	£27.17	£54,143	£28.06	LC3 (substantive benchmark range)

42	£53,460	£27.71	£55,224	£28.62	LC3 (above substantive benchmark range)
43	£54,495	£28.25	£56,293	£29.18	LC3 (above substantive benchmark range)
44	£55,801	£28.92	£57,642	£29.88	LC3 (above substantive benchmark range)
45	£57,139	£29.62	£59,025	£30.59	LC3 (above substantive benchmark range)
46	£58,523	£30.33	£60,454	£31.33	LC4 (below substantive range)
47	£59,922	£31.06	£61,899	£32.08	LC4 (below substantive range)
48	£61,198	£31.72	£63,218	£32.77	LC4 (below substantive range)
49	£62,852	£32.58	£64,926	£33.65	LC4 (below substantive range)
50	£64,373	£33.37	£66,497	£34.47	LC4 (substantive benchmark range)
51	£65,925	£34.17	£68,101	£35.30	LC4 (substantive benchmark range)
52	£68,053	£35.27	£70,299	£36.44	LC4 (substantive benchmark range)
53	£70,176	£36.37	£72,492	£37.57	LC4 (substantive benchmark range)
54	£72,307	£37.48	£74,693	£38.72	LC4 (substantive benchmark range)
55	£74,454	£38.59	£76,911	£39.86	LC4 (above substantive benchmark range)
56	£76,572	£39.69	£79,099	£41.00	LC4 (above substantive benchmark range)
57	£78,718	£40.80	£81,316	£42.15	LC4 (above substantive benchmark range)
58	£80,821	£41.89	£83,488	£43.27	LC4 (above substantive benchmark range)
59	£82,815	£42.93	£85,548	£44.34	LC4 (above substantive benchmark range)
60	£84,852	£43.98	£87,652	£45.43	LC4 (above substantive benchmark range)
61	£86,939	£45.06	£89,808	£46.55	LC4 (above substantive benchmark range)
62	£89,081	£46.17	£92,021	£47.70	LC4 (above substantive benchmark range)

	2025/2026	2026/2027	Monthly Difference	01/04/26-30/08/26
Monthly	£ 1,228.60	£ 1,269.03	£ 40.43	£ 202.15
Annually	£ 14,743.20	£ 15,228.36		
Weekly	£ 282.75	£ 292.05		
Hourly	£ 18.85	£ 19.47		