

Uffculme Parish Council
Minutes of meeting held
Monday 3rd November 2025 at Magelake

Meeting Open – 19:01

25.11.01 Apologies for absence

Chairman: Phil Cornish

Present: R Kingdom S Horne P Blackman G Strawbridge
K Poynton Peter Cornish M Bodger S Levick P Hallchurch

Apologies A Logue T Edwards

25.11.02 To approve of the Minutes of Meeting held on 6th October 2025

The minutes were agreed as an official council record. (1 x abstention)

Public Session

There were two members of the public present. A verbal presentation was provided from members of the Green Team to accompany their funding request towards their “Library of Things”. It was confirmed that insurance was being investigated further, to cover the library. The issue of water pooling at the Mill, seemingly from Markers Pond was also raised. Clerk to provide an update on this later in the week.

25.11.03 County Councillor’s Report

Councillor Clist did not provide a written report ahead of time and was in attendance, verbally advising the following:

- 1) Works programme, covering November 2025-March 2026 was launched today.
- 2) Highways meeting recently had 4 items passed for Uffculme – details of which to be sent directly to the Clerk.
- 3) LGR – presentation took place recently, providing opportunity for businesses to discuss what to expect
 - a. Europe, staff retention and cyber attacks raised as concerns
- 4) Agricultural review took place, showing a lack of earnings in this industry – overall it was still deemed to be positive to be part of farming.

25.11.04 District Councillors’ Reports

The Lower Culm Ward Councillors did not provide a written report ahead of time and were not in attendance.

Councillors Bradshaw and Clist did not provide a written report ahead of time. Councillor Clist was in attendance, verbally advising the following:

- 1) Planning is due to become tricky, with delegated authority for developments of 9 and under dwellings.
 - a. Planning in Principle (PIP) will be *one to watch*.
- 2) New residents’ survey is due to be released soon.

25.11.05 Parish Council Vacancies

The Clerk advised that there are currently 1 live vacancy.

25.11.06 Finance

25.11.06.01 To approve October Financial Statement

The October financial statement was approved as official council minutes.

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25.11.06.02 Grant Request – Bowling Club Sprayer (additional amount)

Grant request received (appended). Additional amount of £100, plus VAT required. Proposed by Councillor Blackman, Seconded by Councillor Bodger, all in agreement.

25.11.06.03 Grant Request – Green Team

Grant request received (appended). Proposed by Councillor Hallchurch, Seconded by Councillor Peter Cornish, all in agreement.

25.11.06.04 Grant Request – History Group

Grant request received (appended). Proposed by Councillor Kingdom, Seconded by Councillor Phil Cornish, all in agreement.

25.11.06.05 Magelake Water

The Clerk provided an update in regards to the water loss at Magelake and discussions were had. Claim for loss of water from insurance. Proposed by Councillor Blackman, Seconded by Councillor Bodger, all in agreement.

25.11.06.06 Marker's Pond

The Clerk advised that there had been a maintenance issue at the pond site, resulting in water overflowing into the feed mill site. Clerk to be delegated spend, of up to £300, to fix the issue. Proposed by Councillor Kingdom, Seconded by Councillor Hallchurch, all in agreement.

25.11.06.07 Budget

It was discussed that budget setting time is upon us and Members are encouraged to provide suggestions of items for the budget, for discussion at the December meeting. Budget and precept to be set in January.

25.11.07 Business Arising

25.11.07.01 Hillhead/Broadpath

A report was provided (appended). No questions were raised. Clerk advised that PROW Warden had been contacted regarding the Bridleway.

25.11.07.02 Mole Valley Feed Mill

No updates were provided. The next meeting is due to take place in January 2026.

25.11.07.03 Uffculme Men's Club

A report was provided (appended). There were no questions raised.

25.11.07.04 Uffculme Bowling Club

The AGM took place recently. The subs have been raised to £15. Steve Wildey stood down as Secretary, with his replacement being introduced in due course. New members are encouraged to join.

25.11.07.05 Green Team

No updates were provided.

25.11.07.06 Allotments

No updates were provided.

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25.11.07.07 Parish Maintenance Update

There were no new entries in the parish maintenance diary.

Other items raised:

- Pippins Field road surfacing was again raised. Road Warden inspection necessary.
- Clerk advised that emergency unblocking of toilets took place
- Footpath 8 at Yondercott – Bridge repairs are awaited, and that there are large gaps into the field from Hunkin Wood, creating pooling and limited access. Clerk to liaise with PRoW Warden.
- Broken pallet material has been left in Markers (by the side of the road). Westward to be made aware.
- Church upgrades are currently being consulted upon (to include disabled loo and kitchen works).

25.11.07.08 Traffic and Speeding Issues/Community Speed Watch

It was advised that there had been a lot of interest in the Speed Watch Group, with all leads being passed to the group coordinator. Further updates to be provided once group is back *up and running*.

25.11.07.09 Schools Update

No updates were provided.

25.11.07.10 Uffculme Village Hall

No updates were provided. It was advised that bookings are down slightly, after losing coffee mornings/groups to Magelake.

25.11.07.11 Magelake Committee / Repairs

No updates were provided. Meeting hoped to be arranged for November.

25.11.07.12 Youth Working Group

No updates were provided. Years 5&6 and 7+ survey expected but no update as of yet. Councillors Levick and Horne advised that they have scope to run with this, if Councillor Logue would like the support. Clerk to check with Councillor Logue as to whether this would be of help. Councillor Levick to be added to the Youth Working Group proposed by Councillor Levick, Seconded by Councillor Phil Cornish, all in agreement.

25.11.07.13 Community Crisis (previously Ukrainian Crisis)

No updates were provided.

25.11.07.14 Play Areas

Clerk awaiting 3x quotations for exercise bars for Highland Terrace playpark.

25.11.07.15 Community Road Warden Scheme

A report was provided (appended). Pippins Field was raised again.

25.11.08 Police Report

No updates were provided.

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25.11.09 Clerk's Report

The Clerk submitted a report (appended).

Maintenance items to be proceeded upon, with quotation accepted. Proposed by Councillor Hallchurch, Seconded by Councillor Bodger, all in agreement.

Bowling Club item to be proceeded upon, with move to alternative solicitor. Proposed by Councillor Hallchurch, Seconded by Councillor Poynton, all in agreement.

Defib training to take place in Ashill during weekday PM and weekend at Magelake.

Meeting Close: 20:14

The next meeting of the Council will be held on Monday 1st December, subject to confirmation by the Clerk.

Uffculme Parish Council
October 2025 Income and Expenditure Summary

Current Account

			Balance at 30 September 2025	2,042.95
Income Received				
09/10/2025	Uffculme Festival	Grant - Christmas Lighting	2,531.50	
				2,531.50
Expenses Incurred				
01/10/2025	Devon County Council	Pension Contribution - Aug (top up) and Sept	531.81	
06/10/2025	Gemma Cole	October Wages	1,059.77	
09/10/2025	Alvian Ltd	Playpark Maintenance	3,787.20	
13/10/2025	Festive Lighting Co	Christmas Lights	3,037.80	
13/10/2025	Uffculme Green Team	Square Planters (Q3)	80.00	
13/10/2025	S Lait	Public Toilets - Cleaning - September	195.00	
13/10/2025	Jess Lucas	Bins - September	100.00	
13/10/2025	NJT	Magelake - Boiler Repairs	71.10	
13/10/2025	Defib4Life	Defibs Cases	316.80	
13/10/2025	PKF Littlejohn	External Auditor	504.00	
13/10/2025	RAW Electrical	Defib Installation (No11)	163.20	
13/10/2025	Hydro-X Ltd	Legionella Testing - Water Fountain	210.00	
24/10/2025	Tamar Telecom	Clerk's Phone	14.42	
27/10/2025	Jess Lucas	Grass Cutting Contract	1,712.50	
27/10/2025	RAW Electrical	Defib Installation (Craddock)	768.60	
28/10/2025	Amazon	Public Toilets - Loo Roll	17.79	
28/10/2025	Lloyds Bank	Account Fee	4.25	
31/10/2025	RBL	Poppy Wreath and Donation	70.00	
31/10/2025	Gemma Cole	October Wages (top up)	17.20	
31/10/2025	Devon County Council	Pension Contribution - October	336.65	
				12,998.09
Transfers to/from Reserve Account				13,500.00
			Balance carried forward to 1 November 2025	5,076.36

Reserve Account

			Balance at 30 September 2025	108,776.69
Income Received				
06/10/2025	MDDC	Precept (50%)	51,918.25	
09/10/2025	Lloyds Bank	Interest	69.04	
				51,987.29
Expenses Incurred				
			-	
Transfers to/from Reserve Account			-	13,500.00
			Balance carried forward to 1 November 2025	147,263.98



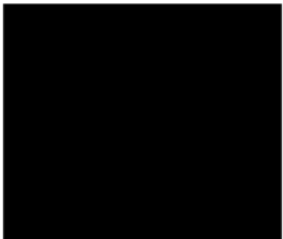
TAX INVOICE

Uffculme Bowling Club
Uffculme Bowling Club
Highland Terrace
Uffculme
EX15 3EW

Invoice Date
12 Sep 2025

Invoice Number
[REDACTED]

VAT Number
[REDACTED]



Description	Quantity	Unit Price	VAT	Amount GBP
Supply of 2nd hand Vitax Pro Sprayer and demonstration - sold as seen	1.00	850.00	20%	850.00
Subtotal				850.00
TOTAL VAT 20%				170.00
TOTAL GBP				1,020.00

Due Date: 26 Sep 2025



Please reference invoice number when making payment

Registered Office: [REDACTED]

"Library of Things" Project Lead
Uffculme Green Team



The Clerk and Members of Uffculme Parish Council;

Request for £350 Support – "Uffculme Library of Things"

Dear Councillors,

I am writing on behalf of Uffculme Green Team to request a small grant of £350 towards the establishment of a new community initiative — the "Uffculme Library of Things".

The Library of Things will enable local residents to borrow useful household items, tools, and equipment that are only needed occasionally, such as DIY tools, garden equipment, or small appliances. This project promotes waste reduction, community sharing, and affordable access; helping people save money while reducing unnecessary consumption.

The Library will be managed by volunteers and run alongside our other successful local projects, including the Uffculme Repair Café, Warm Space and the highly successful UffComm Fridge. Together, these initiatives encourage sustainability, reduce waste, and bring our community together.

The Green Team is already a part of Community Action Groups Devon (CAG Devon), which has an existing network of Libraries of Things. We will therefore be able to tap into the experience of other similar projects not only to ensure the Library of Things gets off to a flying start, but also to access ongoing 'peer support' to ensure the scheme's continued success.

The funding requested will be used to set up the basic IT infrastructure, including the purchase of a tablet and payment terminal, and to cover the first years subscription costs for the MyTurn lending platform and website hosting. It may also help to cover the PAT testing costs for electrical items. This modest investment will enable us to launch the service effectively and make it accessible to everyone in Uffculme. Once the Library of Things is running, we hope that the annual membership fees and hire charges will make the project financially self sufficient in future years.

We would be extremely grateful if the Parish Council could consider supporting this project, which we believe will make a lasting and positive contribution to the community's wellbeing and sustainability.

Thank you for your time and consideration. I would be happy to provide any further information or attend a meeting to discuss the project in more detail.

Yours sincerely,

Rebecca [REDACTED]

on behalf of Uffculme Green Team
[REDACTED]



**Uffculme
History
Group**



October 14th 2025

Dear Clerk to the Parish Council,

Re: Costs reimbursement: Ceiling mounted projector at Uffculme Village Hall

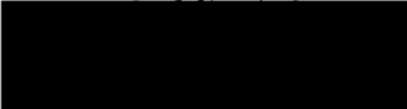
In May of this year two members of the History Group fitted and wired a new projector to the ceiling of the main hall of the Village Hall. This was to alleviate the health and safety and practical issues of running leads and operating a projector on a stand on the floor of the Village Hall. Unfortunately, ceiling mounting the second-hand projector (which weighed just under 10 kg) which was provided by the Parish Council to the Village Hall was not possible as it was too heavy for the suspended ceiling.

The projector is available and works well and has been used by a number of different groups since then (including at the Parish Council's open evening) so the History Group is hopeful that the Parish Council can reimburse from the community fund the cost of the installation which took the two volunteers around two days to instal. The costs excluding labour were £690.56p

Please let us know if you have any questions.

Kind regards

Yours faithfully,



Chris Coopey
Chair, Uffculme History Group

Encs - receipts

[REDACTED]

From: Terry Edwards [REDACTED]
Sent: 02 November 2025 20:47
To: Gemma Cole
Subject: Parish Council Meeting

Gemma

Hi I am unable to attend the meeting tomorrow evening, can you please give my apologies.

Regarding the various groups, please note the following.

Mens Club

The next meeting in Sunday 9th November.

Quarries

The next meeting is Monday 10th November

I will forward the agenda and minutes for your information.

Also can you advise what action DCC is planning to take regarding the erosion of the bridleway at the quarries.

AI are willing to provide materials but as the bridleway is maintained by DCC they will need to effect any repairs.

Road Wardens Scheme

We have received the tubs of tarmac but we are still awaiting for the tools and PPE to be able to carry out any works.

Kind regards

Terry

Ongoing Parish Maintenance

There are a number of items that require repair within the village. Items that currently need attention are as follows:

Highland Terrace Playpark:	Fencing Gate Replacement Bin (corroded currently) Removal of 2 x wooden bins and replacement with new metal bin
Public Toilets:	Baby changer Replacement walling (to be funded by family of damager) Replacement door hinge Repainting flooring Fixing handwash unit front
Denner's Way:	Gate
Opposite Ostler Inn:	Bollard
The Square:	Defib Cabinet electrics (electrician)
Magelake:	Fencing next to Compost Magic
Road Signs:	Craddock, Ashill and Smithincott (20 signs)

A handyman was approached and is available to assist with the above. Copy of insurance are expected, prior to works commencing. The quoted rate for labour is £30/hour (full quotation appended).

The total quotation would require funding in the region of £4000. Prior to full budget vs spending being presented (due December meeting) it is recommended any surplus funding required to have a budget spending virement from budget item "£6,000 George Footpath Improvements", as this is no longer a project that has the support of DCC Highways.

CCTV:

An expression of interest form has been submitted for the PCC funded CCTV scheme. Further updates will be provided once results have been communicated (whether or not successful).

HATOC and Highways:

Attached are the most recent tracker updates.

Magelake Charity:

The annual return has been submitted for January – December 2024. The updated constitution is to be discussed and agreed at the next Magelake meeting.

Bowling Club Lease:

The lease for the bowling club is due for renewal in December. The original solicitor (Hole and Pugsley) have been contacted on a number of occasions to progress this, but to date no response has been received. The bowling club are keen to progress and have also requested whether a single £10 fee can be applied to the lease, as opposed to yearly £1 peppercorn rent.

Recommendation: Instruct an alternative solicitor to carry out the renewal.
Request single £10 fee for the 10 year lease to minimise administration costs

CPR and Defibrillators Community Session

Training providers from St John's Ambulance and DAAT have been approached to provide community first aid and defib training. Dates for the sessions to be confirmed once availability is provided.

Item Number	Item	Location	what3words Location	Action	Phase
1	VAS Signs	Uffculme Village	<p>///melon.month.bystander</p> <p>///streetcar.figs.snored</p>	<p>VAS signs required within Uffculme Villge. Entrance from Commercial Road and also from Bridge Street. Please provide information and pricing to proceed with this.</p> <p>06/10 - Site visit on 29/08/25 with highway technician to asses potential locations for VAS signs.</p>	Outstanding

2	Length Restriction HATOC request	Chapel Hill	<p>from: ///grandson.guardian.screeches</p> <p>To: ///inclines.hatter.butternut</p>	<p>Information and evidence now collated from residents, detailing instances of damage due to long vehicles. To be proceeded through to HATOC</p> <p>02/06 - NHO All noted, will put forward the case when the next HATOC submissions are requested</p> <p>Further instances of damage reported. All instances logged on internal tracker - with photo evidence to support HATOC request</p> <p>06/10/25 NHO to investigate further as to what is needed to progress.</p> <p>Date of next meet TBC</p> <p>03/11/25 Traffic engineer consulted. A mandatory length restriction is possible from the school towards the town. No DCC funding available however if funded we they are happy to start the process. This has all been submitted for consideration</p>	Outstanding
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3	Keep Clear markings	Bridge Street	///universe.flamenco.easy	"Keep Clear" markings excessively worn outside St Mary's Church. Need to be repainted 02/06 - NHO Email sent to the traffic orders team.	Outstanding
4	Yellow Lines	Square Corner	///sheepish.blossom.novelist	White hash markings excessively worn. Request to replace with double yellow lines. 02/06 - NHO Email sent to Cllr Simon Clyst to confirm he supports the change to the APM' 06/10 -Proposal submitted for consideration at HATOC	Outstanding

5	Disabled Bay	The Square, Uffculme	///sheepish.blossom.novelist	<p>Location of the disabled bay promised to Uffculme to perhaps be sited outside Square Corner, as opposed to outside NISA (where there is one already) in order to overcome the issues of item 4</p> <p>02/06 - NHO I cannot approve a disabled bay at the location as it would narrow the carriageway and cause issues for HGV's. I will submit an application for double yellow lines.</p> <p>UPC requested information as to whether this is in addition to or instead of the disabled bay in The Square. The disabled bay that is already in situ is good location - needs to be limited times for shop users and clearer markings</p> <p>Awaiting confirmation from the parish if an additional disabled space is required.</p>	Outstanding
6	Give way markings	The Square, Uffculme	///zips.gourmet.apart	<p>Excessively worn. To be repainted</p> <p>02/06 - NHO Email sent to the traffic orders team.</p>	Outstanding

8	Give way markings on Crossroad	Ashill	///healthier.drizzly.capillary	<p>Road markings have been repainted just to one side of the junction. The second side still remains outstanding.</p> <p>02/06 - NHO Email sent to the traffic orders team</p> <p>06/07/2025 - lines have now been painted. Officers to discuss signage after annual leave w/c 21/07</p> <p>23/07 - signage to be reviewed in 6 months' time</p>	Outstanding
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9	Property Damage	Bridge Street	///hospitals.successor.digress	<p>There have been multiple instances of property damage collated from residents in the section. It is believed due to large vehicles mounting the pavement, due to limited space to maneuver around the corner, in part due to parked cars outside of St Mary's Church and outside the front of The Square. Potential for a bollard to be installed to be investigated please, to protect buildings and to deter drivers from mounting "building protect" pavements.</p> <p>02/06 - NHO to review when next in area</p> <p>03/11/25. Traffic orders team contacted on 02/06 and again on 06/10 regarding the keep clear markings on Bridge Street, emphasising issues it is causing. A bollard is not an option, we do not install assets to protect property.</p>	Outstanding
10	Give way markings on corner	Ashill	///goodnight.host.thudding	<p>Excessively worn. To be repainted</p> <p>02/06 - NHO Email sent to the traffic orders team.</p>	Outstanding

11	Zig Zag markings	Uffculme Primary School	from ///highbrow.crashing.speedily to ///tallest.prongs.poetry	Request was raised previously to have the zig zag markings outside of the primary school extended, both sides of the road. Believed to have been signed off and awaiting markings. Can you please confirm? 02/06 - NHO Email sent to the traffic orders team. 07/07 - Consultation period 1st July until 22nd July	Outstanding
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